HOW TO APPLY TO
VICTORIA COLLEGE

STEP 1 – GO TO WWW.APPLYTEXAS.ORG & CREATE YOUR FREE ACCOUNT

Once you've selected "Create a Free Account" you will receive *Important Notes* for logging in to the new ApplyTexas as an existing user or creating a new account.

*Existing Users: Create a new password by selecting *"Forgot Password"*.

*New Users: Select the "*Sign Up Now*" link below the Sign In button.

Welcome to the new ApplyTexas! If you're an existing user, you will need to create a new password to access the system. Please use the email address associated with your ApplyTexas account and select "Forgot password?" to set a new password.
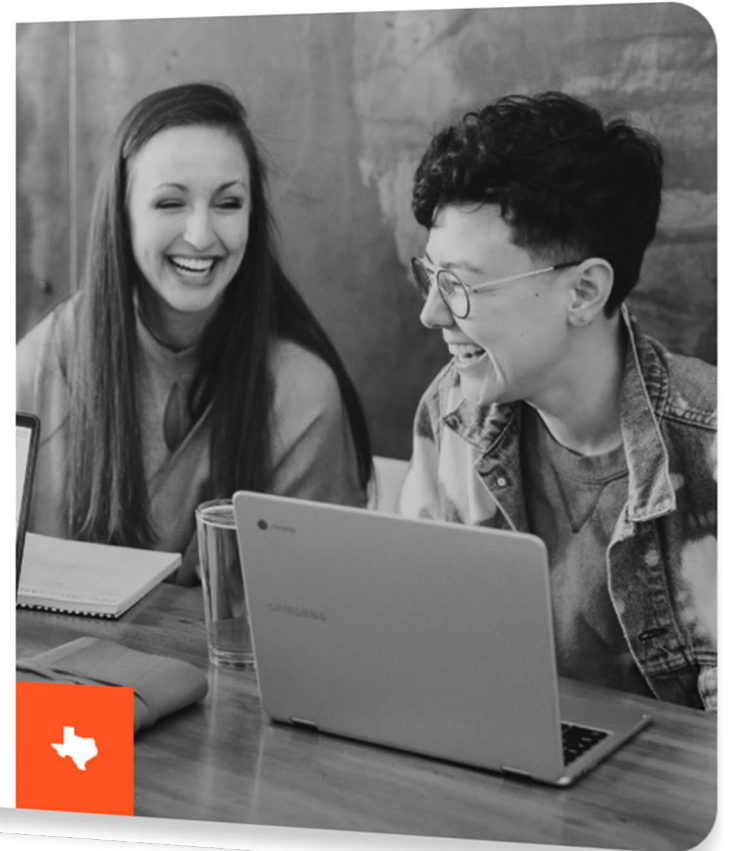
Sign In

Email Address

Email Address

Password   **Forgot password?**

Password

☐ Remember me

Sign in

Don't have an account? **Sign up now**

Next, you will be prompted to:

- Verify your email address (please be sure to use your primary personal email address).
- Enter your first & last name and date of birth (XX/XX/XXXX).
- Create a password following the guidelines provided.

Create an account

Already have an account? **Log in.**

With an account you can apply for admissions and transfers to any Texas public university, and a variety of Texas community colleges and private universities.

We need to confirm your identity to create an account. Enter your email address and we'll send you a verification code.

Email *

[   ]

Get code

First Name *   **Last Name ***

[   ]   [   ]

Preferred first name   **Date of birth ***

[   ]   [   ]

Password *

[   ]

Your password must be 14-50 characters long. It also must contain at least 3 of the 4 elements: lowercase letters (a-z); uppercase letters (A-Z); numbers (0-9); one or more of the following symbols: @ # $ % ^ & * - _ + = [ ] { } | \ : ' , ? / ` ~ " ( ) ; . "

Confirm password *

[   ]

Create

By submitting this request, you agree to the Apply Texas **Terms of Service** which include consent to sharing your data with public institutions.

Once you click **"Create"** you will be signed in to your new ApplyTexas account.

STEP 2 – CREATE A USERNAME & PASSWORD

Welcome to ApplyTexas

Congratulations on signing up for ApplyTexas!
Your college journey starts today. ApplyTexas allows you to apply to multiple schools using a single application. Here's how it works.

Before you start:

Discover the right degree and certificate programs for you
Visit My Texas Future to explore degree and certificate programs and compare career options. Use this information to build a list of schools that are right for you. When you're ready, return to ApplyTexas to submit your application.

Explore programs ⧉

Completing your application:

Step 1
Find the right application
Answer a few questions to help us determine the type of application you need to fill out.

Step 2
Complete Core Questions
Core Questions are a set of common questions you can use to apply to multiple schools.

Step 3
Select a school and apply
Finish your application by submitting answers to school-specific questions or essays.

Remember to:

✓ Gather the recommended materials listed at the start of each section.

✓ Take breaks as you go. You can always save and come back later.

✓ Take your time and carefully review what you enter.

Go to dashboard   Find the right application

Next, you will complete the following steps:

1. Find the right application
2. Complete core questions (profile setup)
3. Select a school & apply!

In this section you will answer a few questions to determine the type of application you need to fill out.

STEP 3 – COMPLETE 'FIND THE RIGHT APPLICATION SECTION

Core Questions

- About you
- Your name
- Contact
- Background
- Military status
- Foster care
- Language
- Household
- Education and testing
- Activities and achievements

About you

Here's what to expect:

To begin, we ask for your name, background, and other personal information. Schools need this information to contact you, track documents, and determine financial aid. Schools may use this information when evaluating your application.

1 · **Your name**
Information such as first, last, middle, and preferred names

2 · **Contact**
Contact information including phone, email, and address

3 · **Background**
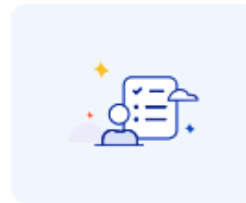Demographic information like gender, ethnicity, and race

4 · **Military status**
Questions related to you and your parent/guardian's military service (if applicable)

5 · **Foster care**
Questions related to time spent in foster care (if applicable)

6 · **Language**
Details about what languages you speak fluently in addition to English (if applicable)

Documents you might need:

- Birth certificate
- Social Security number
- Military Leave and Earnings Statement

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In this section you will fill out personal and biographical information, as well as your educational information. This includes your high school, any dual credit courses you've taken, or colleges you've attended and your expected graduation date.

*Listed to the right there are documents that you might need to complete this section. Any questions without an asterisk can be skipped if you are unsure which response to choose.

STEP 4 – COMPLETE 'CORE QUESTIONS' SECTION

After you've completed your Core Questions you are ready to start your college application!

Once you search "Victoria College" select the appropriate application & start!

STEP 5 CONT'D – SEARCH FOR SCHOOLS

On this step you will:

1. Choose your desired major.

2. Complete School Required Questions

3. Lastly, you will bypass the Essay section (it is not a requirement).

Once you complete this section you will review your application.

You have the option to request your official high school transcript on this page if you attended a high school in Texas.

Transcript information

You may be able request your official transcript at no cost through the Texas Records Exchange (TREx) in ApplyTexas, depending on the high school you attended in Texas. You cannot request college transcripts or transcripts from high schools outside Texas through this system.

Learn more about submitting transcripts ⓘ

Select the schools you would like to request official transcripts from for this application. You will be able to track the status of these transcripts on your dashboard.

☑ **VICTORIA**

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STEP 6 – REVIEW & SUBMIT!

Step 2 of 3

Terms and conditions

✓ Review application ✓ **Terms and conditions** ○ Payment instructions

On this page, review the ApplyTexas terms and conditions. Checking the box shows you agree with the terms and conditions outlined in each statement. You must check every box to submit your application. You may print this page for your own records.

Step 3 of 3

Payment instructions

✓ Review application ✓ Terms and conditions ✓ **Payment instructions**

On this page, choose how you plan to pay the application fee.

You will pay the application fee directly to the school. If you wish to change your payment method after submitting, contact the school.

⚑ After you submit your application, you will need to pay the application fee. ApplyTexas does not collect payment. Instead, you need to send payment directly to each school. **We will send more detailed payment instructions in your confirmation email.**

Application fee: $0

On this step you will:

1. Review your application

2. Agree to the terms & conditions provided

3. You will bypass the Payment section (this application is free to submit).

CONGRATULATIONS! YOU'RE DONE!

Great Job! You're done.

✓ **You completed all ApplyTexas steps!**

While you wait to hear back

Once you complete the steps above, your application is complete! While you wait for a response, consider applying for financial aid or applying to additional schools.

Apply for financial aid

In addition to federal and state financial aid, explore financial aid and scholarship opportunities at the school you applied to.

Apply for financial aid: FAFSA vs. TASFA

Apply for federal financial aid (FAFSA)

Apply for state financial aid (TASFA)