

## Marketable Skills for Resume Building

| Hard Skills                                 | Soft Skills           |
|---|-----------------------|
| Programming & configuration                 | Problem solving       |
| Troubleshooting                             | Written communication |
| Distributed Control Systems (DCS)           | Verbal communication  |
| Programmable Logic Controllers (PLC)        | Attention to detail   |
| Machine inspection & maintenance            | Time management       |
| Safety compliance                           | Adaptable             |
| Sampling & testing procedures               | Stress management     |
| Heat exchangers                             | Critical thinking     |
| Centrifugal and positive displacement pumps | Interpersonal skills  |
| Fire suppression systems                    | Teamwork              |
| Log out/Tag out                             |                       |
| Conveyors, mixers, & instrument             |                       |
| maintenance                                 |                       |
| Control valves                              |                       |

# Employers within 50-mile radius of Victoria, Texas

- o City of Victoria
- o <u>ConocoPhillips</u>
- o <u>Devon Energy</u>
- o DOW Chemical
- o Express Employment Professionals
- o Formosa Plastics
- o <u>Halliburton</u>
- o Horizontal Wireline Services
- o Ineos Green Lake
- o <u>Inteplast</u>
- o <u>INVISTA</u>
- o Kinder Morgan
- o Klean Corp International
- o LyondellBasell
- o MMR Group
- o Seadrift Coke
- o Spherion Staffing & Recruiting
- South Texas Electric Co-op
- o Taurus/Testengeer

## Employers outside 50-mile radius of Victoria, Texas

- o <u>BASF</u>
- o <u>Calpine</u>

- o <u>Celanese</u>
- o City of Austin Water
- o <u>Cheniere</u>
- o <u>Chevron</u>
- o <u>Citgo</u>
- o <u>Encana</u>
- o Enterprise Products Partners L.P.
- o EOG Resources
- o <u>ExxonMobil</u>
- o Flint Hills Resources
- o Gulf Coast Growth Ventures
- o Huntsman Corporation
- o Marathon Oil
- o <u>NRG</u>
- o <u>OxyChem</u>
- o Phillips 66
- o <u>Shell</u>
- o Texas Instruments
- o <u>Valero</u>

### Job Titles to Look For

- Process Operator
- Process Technician
- Field Operator
- Refinery Operator
- Environmental Process
  Technician
- Production Technician
- Plant Operator

- o Chemical Process Technician
- o Water Treatment Plant Operator
- o Utilities Technician
- o Bioprocess Technician
- Power Plant Operator
- o Control Room Operator
- o Pipeline Operator

#### Career Readiness Projects within the Program

- PTAC 1354: Employer site tours, Resumes
- o PTAC 2420: Capstone Project
- o Spring: Career Fair
- o Program specific mock interviews with local industry professionals

## Sample Resumes

- o Sample 1
- o Sample 2

#### Internships for VC Students

 DOW Chemical Apprenticeship Program: recruitment begins in the December/January time frame for the following Fall semester. Be sure to check your student email and their company website for notifications of application openings.

## Additional Helpful Links

- o Join Victoria College Career Services on LinkedIn
- <u>WorkInTexas.com</u>
  <u>Victoria College Career Services Webpage</u>