

**Technician Student Internship**

**D.E. Web Works**

D.E. Web Works is more than just a technology company. We are a dynamic team of problem solvers, technology enthusiasts and real-world technicians who are inspired by helping people get the most out of their businesses – and out of life. We don’t see technology as something we simply sell to our clients – we believe in the power of technology to make a positive impact and change the way people look at the world.

**Position Details:**

D.E. Web Works is looking for part-time student interns to join the team and gain hands on experience in the technology field.

Hours are negotiable and will work with student schedules. Duties and responsibilities may vary depending on level of education and former experience.

*Pay Scale: $12 - $15*

*Location:* *Headquarters is located in Victoria, TX, additional locations in Ganado, TX and Edna, TX.*

**Duties & Responsibilities:**

* Troubleshoot and repair computer hardware and peripherals
* Removing viruses from computers
* Assisting other in using Windows Operating Systems and common software packages (e.g., Microsoft Word)
* Shadow and learn from various departments to gain an understanding of overall operating procedures
* Set up new computers, printers, small office/home office routers and wireless equipment
* Help customers over the phone and through screen sharing software
* Help customers on-site
* Other duties may apply as they arise

**Desired Skills & Qualifications:**

* One semester completed of relevant coursework
* Computer networking knowledge
* Adequate phone etiquette skills
* Confidence in seamlessly working on multiple projects in a given day
* Ability to interact with customers via phone and in person
* Microsoft server 2008, 2012, 2016 (preferred not required)
* Experience in Microsoft Windows XP/Vista/7/10 (preferred not required)
* Ideal candidates will fit well with the overall atmosphere of the company by having great customer service skills, a positive attitude, and friendly demeanor.

**HOW TO APPLY:**

Submit a copy of your resume to careers@dewebworks.com to apply for the internship today!