

# Allied Health Continuing Education Schedule Summer/Fall 2024



## SUMMER 2024

- Completed applications will be accepted from April 8-30, 2024.
- Accepted applicants will be notified via Pirate Portal email May 1-3, 2024.

## FALL 2024

- Completed applications will be accepted from April 8-May 30, 2024.
- Accepted applicants will be notified via Pirate Portal email June 3-6, 2024.

Electrocardiogram Technician  
Medical Assisting  
Medication Aide for Nurse Aide  
Medication Aide Update  
Nurse Aide  
Pharmacy Technician  
Phlebotomy  
Veterinary Assistant



# Electrocardiogram Technician

This course will cover fundamentals of cardiovascular anatomy and physiology; Including basic electrocardiography procedures, interpretation of basic dysrhythmias, and appropriate treatment modalities. Students will be able to describe the anatomy and physiology of the cardiovascular system, perform basic electrocardiography procedures, and interpret basic dysrhythmias. Once a student successfully passes the NHA certification exam they will be a Certified EKG Technician (CET).

## Electrocardiogram Technician

**ECRD 1011**

**64 hours**

**Tuition:** \$800 (textbook & certification included)

**Textbook/Workbook:** *Hartman's Complete guide for the EKG Technician*

### VC Main Campus

Sept. 19-Dec. 12, 2024\*

6-9 p.m.

Thursday

VC Main Campus

Allied Health Building, Room 112

(\*Class will not be held Nov. 25-29.)

**Certification Exam:** Student who complete this course are eligible to take the exam.

### Pre-Registration is required.

For more information, view admission requirements or visit [VictoriaCollege.edu/AlliedHealthCE](http://VictoriaCollege.edu/AlliedHealthCE).

Class dates and times are subject to change.

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# Medical Assisting

Medical assistants work alongside physicians, mainly in outpatient or ambulatory care facilities, such as medical offices and clinics. Medical assistants are cross-trained to perform administrative and clinical duties. Duties vary from office to office depending on location, size, specialty, and state law.

Once a student successfully passes the certification exam, they will be a Certified Clinical Medical Assistant (CCMA).

A day in the life of a medical assistant might include:

- Taking medical histories
- Explaining treatment procedures to patients
- Collecting and preparing laboratory specimens
- Assisting the physician during exams
- Preparing and administering medications
- Using computer applications
- Updating and filing patient medical records
- Verifying patient health insurance benefits and coverage
- Scheduling appointments

## **Medical Assisting** (AHCE Medical Assisting)

**MDCA 1091**

**92 lecture hours including clinical practice**

**Tuition:** \$790 (textbook & certification included)

**Textbook:** Hartman's Medical Assisting the Basics

### **Victoria Main Campus**

Sept. 9-Dec. 11, 2024\*

9 a.m.-Noon

Monday & Wednesday

VC Main Campus

Allied Health Building, Room 106

(\*Class will not be held Nov. 25-29.)

### **Gonzales Center**

Sept. 4-Dec. 18, 2024\*

Wednesday • 6-9 p.m.

VC Gonzales Center

(\*Class will not be held Nov. 25-29.)

**Certification Exam:** Student who complete this course are eligible to take the exam.

### **Pre-Registration is required.**

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# Medication Aide for Nurse Aide

A medication aide is a certified nursing assistant (CNA) that has completed additional classroom training to be certified to dispense medications to patients while working under the supervision of a registered nurse.

A medication aide is permitted by the Texas Health and Human Services administer medications to residents in:

- Nursing facilities,
- Intermediate care facilities for individuals with an intellectual disability or related conditions
- Correctional institutions
- Assisted living (personal care) facilities

## Medication Aide for Nurse Aide Course

**NURA 1013**

**130 lecture hours and 10 clinical hours**

**Tuition:** \$690 (textbook included)

**Textbook:** *Hartman's Complete Guide for the Medication Aide*

### Victoria Main Campus

~~May 30-Aug. 29, 2024~~ **Class is canceled.**

Wednesday & Thursday • 1-5 p.m.

VC Main Campus

Health Sciences Center, Room 133

### Pre-Registration is required.

For more information, view admission requirements or visit [VictoriaCollege.edu](http://VictoriaCollege.edu).

AlliedHealthCE.

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# Medication Aide Update

Intensive training in an identified area(s) to meet continuing education and/or review/update requirements associated with professional licensure or certification. Medication Aides MUST renew their permit annually. This includes taking this 7 hour WCE course and paying the \$15 fee to the Department of Aging and Disability Services (DADS). First year permit holders may renew by paying the DADS fee only. Permits that have lapsed for one year or more CANNOT be renewed. The 7 hour continuing education class should be taken at least three months before your permit expires. A medication aide is also a nurse aide and must receive nurse aide continuing in-service documentation. Course is strictly online. This course is no longer offered face-to-face.

## **Medication Aide Update Courses** (AHCE Medication Aide Update)

***NURA 1041***

***7 training hours***

**Tuition including renewal: \$55**

### **Online Course Dates:**

June 5, 2024

Aug. 7, 2024

Oct. 2, 2024

Dec. 4, 2024

**Pre-Registration is required.**

**Deadline to register is the Monday prior to class by Noon.**

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Texas Health & Human Services are using an online portal to process all Medication Aide licensing. Medication Aides needing to renew their license are required to register through Texas Unified Licensure Information Portal (TULIP).

The system will also provide the current status of an application.

For instructions on how to create your account and complete the renewal process, visit <https://txhhs.my.site.com/TULIP/s/login/>. Please read all information carefully.



# Nurse Aide

A 50-hour 60-hour Texas Department of Health and Human Services-approved Nurse Aide clinical only component designed to prepare the learner to function safely and effectively as a care provider in Long-Term Care facilities, the home, and other care settings. The nursing skills laboratory portion of the course will be conducted on the Victoria College campus. The clinical portion of the course is conducted in area healthcare agencies. The program is offered in off-campus sites as well. Successful completion entitles the learner to a certificate of completion and the opportunity to take the Texas Nurse Aide Skills and Written Exams for placement on the Texas Nurse Aide Registry as Certified Nurse Aide (C.N.A.).

## **Nurse Aide Course** (AHCE Nurse Aide)

**NURA 1060**

**50 60 clinical hours**

### **Prerequisite:**

Successful completion of online 60-hour theory course (<https://txhhs.geniussis.com/PublicStudentSignUp.aspx?aid=146>) provided free by Health & Human Services. Student will present certificate of completion from Health & Human Services to the Allied Health Continuing Education Office with the application.

**Tuition:** \$650 (textbook included)

**Textbook:** *Hartman's Nursing Assistant Care with workbook*

### **Victoria Main Campus**

Oct. 2-Dec. 9, 2024\*

Monday & Wednesday

4-7 p.m.

Clinical Dates: Oct. 26, 2024 and Nov. 1, 2024 (6-10 a.m.)

VC Main Campus

Allied Health Building, Room 106

(\*Class will not be held Nov. 25-29.)

### **Gonzales Center**

Sept. 11-Oct. 30, 2024

Monday & Wednesday

4-8 p.m.

VC Gonzales Center



**State Exam:** Student who complete this course are eligible to take the Texas Nurse Aide Registry Exam.

### **Pre-Registration is required.**

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# Pharmacy Technician

Pharmacy technicians review dosage calculations, drug classifications, dispensing of prescriptions, billing and reimbursement in a retail or other pharmacy setting. They work in pharmacies, including those found in grocery and drug stores, and in hospitals.

Course content includes: pharmacy medical terminology; the pharmacy practice in multiple environments; pharmacy calculations and measurements; reading and interpreting prescriptions; and defining drugs by generic and brand names. Through classroom lecture and hands-on labs, students will review dosage calculations, drug classifications, the “top 200 drugs,” I.V. flow rates, sterile compounding, dose conversions, aseptic technique, the handling of sterile products, total parenteral nutrition (TPN), dispensing of prescriptions, inventory control, and billing and reimbursement.

## **Pharmacy Technician** (AHCE Pharmacy Technician)

**PHRA 1001**

**74 hours including clinical observation**

**Tuition:** \$880 (textbook included)

**Textbook:** *Pharmacy Practice for Technicians* by Cirrus/Paradigm Education Solutions

### **Victoria Main Campus**

May 28-Aug. 13, 2024

Tuesday & Thursday

9 a.m.-Noon

VC Main Campus

Allied Health Building, Room 106

Sept. 24-Nov. 21, 2024

Tuesday & Thursday

9 a.m.-Noon

VC Main Campus

Allied Health Building, Room 106

### **Gonzales Center**

~~Sept. 4-Nov. 20, 2024~~ **Class is canceled.**

~~Wednesday~~

~~9 a.m.-3:30 p.m. (30 minute lunch)~~

~~VC Gonzales Center~~



**State Exam:** Student who complete this course are eligible to take the Pharmacy Technician Certification Board's (PTCB) exam.

### **Pre-Registration is required.**

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# Phlebotomy

Victoria College offers a Phlebotomy course designed to develop skills in performance of a variety of blood collection methods using proper techniques and universal precautions. The classroom and laboratory portions of the course are conducted on the Victoria College campus. The clinical portion of the course is conducted in area healthcare agencies, clinics, private physicians' offices, and medical laboratory facilities.

A day in the life of a phlebotomist might also include:

- Collect blood samples from patients
- Practice proper patient identification
- Decipher the best method for drawing blood depending on the patient
- Expect to work with a patients varying in age and health status
- Be friendly, courteous and sympathetic when working with patients
- Keep your phlebotomy cart or station well-organized at all times
- Practice infection control standards at all times

## Phlebotomy Course (AHCE Phlebotomy)

**PLAB 1023**

**72 lecture hours with hands-on clinical component**

**Tuition:** \$790 (textbook and certification included)

**Textbook:** *Phlebotomy Essentials with workbook*

### Victoria Main Campus

May 20-Aug. 21, 2024

6-9 p.m.

Monday & Wednesday

Health Sciences Center, Room 133

Sept. 11-Dec. 16, 2024\*

6-9 p.m.

Monday & Wednesday

Health Sciences Center, Room 133

(\*Class will not be held Nov. 25-29.)

**Certification Exam:** Student who complete this course are eligible to take the exam.

### Pre-Registration is required.

For more information, view admission requirements or visit [VictoriaCollege.edu/AlliedHealthCE](http://VictoriaCollege.edu/AlliedHealthCE).

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# Veterinary Assistant

Veterinary assistants assist the veterinarian during examinations. Students will learn about the care of animals as well as how to recognize signs of illness and disease as well as skills necessary to maintain an efficient front office.

Survey of veterinary medicine, including veterinary-related careers, safety in the veterinary workplace, the human-companion animal bond, animal restraint, client relations, and basic medical terminology. Clinical will cover survey of basic veterinary and nursing care skills. Includes aseptic techniques and operating room procedures, and the roles and responsibilities of the veterinary team in a clinical setting. Clinicals will be held at a local area animal hospital.

## Veterinary Assistant

**VTHT 1008 and 1011**

**36 training hours**

**Tuition:** \$605 (textbook included)

**Textbook:** Elsevier's Veterinary Assisting Textbook & Workbook

### Victoria Main Campus

June 27-Aug. 1, 2024

4-8 p.m. **3-7 p.m.**

Tuesday (clinical) & Thursday (class)

VC Main Campus

Allied Health Building, Room 106

Oct. 1-Dec. 5, 2024\*

3-5 p.m.

Tuesday & Thursday

VC Main Campus

Allied Health Building, Room 106

(\*Class will not be held Nov. 25-29.)

### Pre-Registration is required.

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