

MINUTES of the Workshop
of the BOARD OF TRUSTEES of VICTORIA COLLEGE
January 22, 2024

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| V. Bland Proctor, <i>Chair</i> | Luis A. Guerra, <i>Vice-Chair</i> | John Zacek, <i>Secretary</i> | Dr. Daniel Cano | Catherine McHaney | Dr. Josie Rivera | Ron Walker |
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Also in attendance: VC Staff: Dr. Jennifer Kent, Mary Ann Rodriguez, Keith Bundell, Cindy Buchholz, Marty Deckard, Darin Kazmir and Amy Mundy.

The Victoria College Board of Trustees met for a board workshop on Monday, January 22, 2024, at 3:30 PM in Corporate Training Room 101 in the Academic Building of Victoria College located at 2200 E. Red River, Victoria, TX. Mr. Bland Proctor, Chair, presided over the meeting.

A. Call to Order:

1. Quorum Call:

Mr. Bland Proctor called the workshop to order at 3:32 p.m. and announced that a quorum of board members was present.

2. Certification of the Posting of the Notice of the Agenda

Dr. Jennifer Kent certified that the agenda had been properly posted per Texas statute also in accordance with the provisions of Sections 551.125 and 551.127 of the Texas Government Code.

B. Citizen Communication:

1. At this time, the public is invited to address the Board of Trustees.

No members of the public spoke to the Board

C. ITEMS FOR DISCUSSION:

1. DISCUSS GD (Local) Policy Update

Darin Kazmir and Mary Ann Rodriguez presented. Mr. Kazmir shared that this policy has been in review for almost a year now. It is part of the Strategic Plan. It was brought to attention that the policy needed clarity and needed to be consistent across all VC venues. VC has been receiving more and more requests from non-profits to use our main campus for different events. VC Administration and VC Legal have reviewed it several times. We have had numerous discussions and have accepted the majority of legal's recommendations. Some recommendations that were not legally required, just suggested, we have not. Mr. Kazmir went over the handouts provided and spent extra time on some of the significant changes. The policy originally began as a 6-page document, and it ended as a 13-page document. We feel very confident with the end product. The next step will be asking the board to approve it as is at the 4PM board meeting. In the next few months, we will also be bringing forth a fee schedule for board approval. Currently, we are making sure that the fee schedules are consistent across all VC venues.

2. DISUSS Net Position and Policy of Unrestricted Net Position

Mr. Keith Blundell presented. He reminded the board that back in 2019, they approved the amendment to Unrestricted Net Assets Policy. It stated that the target level for the UNP is 20% of the core expenditures. He reviewed page 1 of 2 on the Analysis of Net Position page. He shared that in 2022-23, our core expenditures ended at \$29MIL – 20% of that is \$5.9MIL with a \$9.3MIL over and above with

the total balance being at \$15.3MIL. He shared that for 2023-24, our budgeted expenses were at \$35.9MIL, after deductions, the balance stands at \$29.8MIL.

3. DISCUSS Policy on Tax Abatement Guidelines and Criteria

Agenda Item #3 tabled – will be discussed and go before the board at the 4PM board meeting immediately following the workshop.

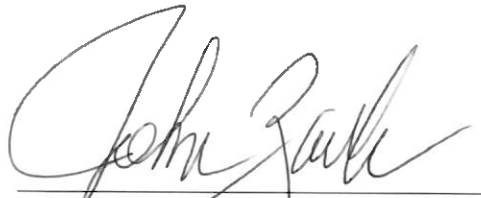
4. DISCUSS Easement and Right of way for AEP Texas, Inc.

Mr. Keith Blundell presented. He shared with the board that as part of the City of Victoria's Ben Wilson Street Project the City is improving the corridor by widening the sidewalk and improving utilities. Victoria College owns the road that runs east/west through the VC and UHV property. The road terminates on the east side of the campus at Ben Wilson St. This easement gives AEP Texas, Inc. access for the utilities below the corridor. It will go before the board at the 4PM board meeting following the workshop for approval.

There being no further business, the workshop was adjourned at 3:57 PM.



Bland Proctor, Chair



John Zacek, Secretary