

**MINUTES of the Special Board Meeting**  
of the BOARD OF TRUSTEES of VICTORIA COLLEGE  
August 8, 2022

V. Bland Proctor, <i>Chair</i>	Luis A. Guerra, <i>Vice-Chair</i>	John Zacek, <i>Secretary</i>	Dr. Daniel Cano	Catherine McHaney	Dr. Josie Rivera	Ron Walker
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**Also in attendance:** VC Staff: Dr. Jennifer Kent, Mary Ann Rodriguez, Keith Blundell, Cindy Buchholz, Terri Kurtz, Edrel Stoneham, Matt Wiley, Brittany Mace, Kaleena Trevino, Lydia Huber and Victoria Advocate Reporter, Ian Grenier.

The Victoria College Board of Trustees met for a special board meeting on Monday, August 8, 2022, at 6:00 PM in Corporate Training Room 101 in the Academic Building of Victoria College located at 2200 E. Red River, Victoria, TX. Mr. Bland Proctor, Chair, presided over the meeting.

**A. Call to Order:**

**1. Quorum Call:**

Mr. Bland Proctor called the meeting to order at 6:12 p.m. and announced that a quorum of board members was present.

**2. Certification of the Posting of the Notice of the Agenda**

Dr. Jennifer Kent certified that the agenda had been properly posted per Texas statute also in accordance with the provisions of Sections 551.125 and 551.127 of the Texas Government Code.

**B. Citizen Communication:**

**1. At this time, the public is invited to address the Board of Trustees.**

No members of the public spoke to the Board

**C. ITEMS FOR CONSIDERAION:**

**1. CONSIDER Minutes of the Regular Board Meeting on July 18, 2022**

Dr. Daniel Cano moved to accept the minutes as presented. Dr. Josie Rivera seconded the motion. Motion carried unanimously.

**2. CONSIDER No-New-Revenue Tax Rate and Voter-Approval Tax Rate Calculations Performed by Ashley Hernandez, Victoria Tax Assessor-Collector for 2022**

Keith Blundell presented. He shared with the board that, as presented at the 5PM Board Workshop, in July, they approved Ashley Hernandez to calculate the no-new-revenue rate (NNR) and voter-approval rate (VAR) for the college. The appraisals were completed by the VCAD and Ms. Hernandez has performed those calculations. Mr. Blundell reviewed the 8-page handout that was shared with the board at the 5PM Workshop where it was discussed in greater detail. He noted that taxable values increased by 8.80%. New improvements are exempted from the NNR calculation and were at \$241,321,722. The NNR assessment of \$0.1959 per \$100 valuation would generate \$9,056 more than what has been budgeted. Mr. Blundell went over The current rate of \$0.2076 per \$100 valuation would generate \$877,554 more than the proposed budget. The voter-approval rate of \$0.2072 per \$100 valuation would generate \$847,862 more than the proposed budget. He also shared with the board that attached was a ten-year history of tax rates, a worksheet with scenarios for tax planning and an analysis of the change in

appraisals. Land increased 9.78%. Homesites increased 10.81% while non-Homesites increased 10.68% and Personal Property increased 14.91%. Minerals decreased 83.49%, but only represent 1.27% of the total appraisals for the County. Mr. Blundell noted the 2022 Tax Planning Calendar dates. Ms. Catherine McHaney moved to accept the calculations as presented. Mr. Ron Walker seconded the motion. Motion carried unanimously.

**3. CONSIDER Proposed College Tax Rate for 2022**

Mr. Blundell presented. He shared with the board that this was discussed in great detail at the 5PM Board Workshop held directly prior to the 6PM Special Board Meeting. VC Administration would like to propose the tax rate of \$0.1959 per \$100 valuation. Ms. Catherine McHaney made the recommendation to propose a tax rate of \$0.1959 per \$100 valuation which will raise more taxes for maintenance and operations than last year's tax rate. Mr. Ron Walker seconded the motion. All board members present raised their hand and all saying "aye" in favor of the proposed tax rate. The motion for the proposed tax rate carried unanimously. Mr. Bland Proctor then stated that a public hearing will be held next Monday, August 15<sup>th</sup> at 4PM in same location this meeting is being held today.

**4. CONSIDER Resolution relating to the Construction Best Method Process & Prevailing Wage Rate**

Mr. Keith Blundell presented. He shared with the board that the Texas Government Code 2269.056 (a), allows the College to determine the best method when considering a construction manager-at-risk, except for minor repairs and renovations to existing structures and facilities. Minor repairs and renovations best method id either Competitive Sealed Proposal or Job Order Contracting whichever is considered to be the best value to Victoria.

In conjunction with the best method when considering a construction contract, it is recommended the Board adopt the most current prevailing wage rate(s) used for Victoria County, County of Gonzales, County of Calhoun, County of DeWitt and Lavaca County. Mr. Ron Walker moved to accept the resolution as presented. Dr. Josie Rivera seconded the motion. Motion carried unanimously.

**5. CONSIDER Resolution relating to the Delegation of Authority Texas Education Code 44.031**

Mr. Keith Blundell presented. He shared with the board that Texas Education Code 44.031, as amended, allows the College Board of Trustees to delegate its purchasing authority under Subchapter B, Chapter 44 of the Texas Education Code to Dr. Jennifer Kent, President. Ms. Catherine McHaney moved to accept the resolution as presented. Mr. Luis Guerra and Dr. Daniel Cano both seconded the motion. Motion carried unanimously.

**6. CONSIDER Resolution relating to the Delegation of Authority Texas Government Code 2269**

Mr. Keith Blundell presented. He shared with the board that Texas Government Code 2269.053, as amended, allows the College Board of Trustees to delegate its purchasing authority under Subsection (a), Chapter 2269.053 of the Texas Government Code to Dr. Jennifer Kent, President. Dr. Josie Rivera moved to accept the resolution as presented. Dr. Daniel Cano seconded the motion. Motion carried unanimously.

**7. CONSIDER TASB BCG (Local) Policy Update**

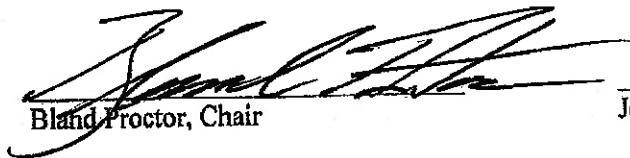
Mr. Terri Kurtz presented. She shared with the board that administration is proposing a timeline change to the board evaluation. Currently, the policy states "every two years". Administration is recommending

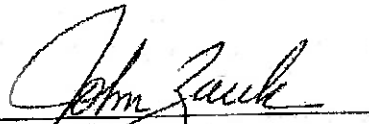
to change that to "regularly" so that it gives us more latitude. Ron Walker asked if the word "thorough" could also be removed since changes are currently being recommended. We need to clarify that it is not a SACSCOC recommended word before that change is made. Ms. Kurtz will look into this. Ms. Catherine McHaney moved to accept the policy update, with noted removal of the word "thorough" once verified by Ms. Kurtz, as presented. Mr. Ron Walker and Dr. Josie Rivera both seconded the motion. Motion carried unanimously.

Mr. Bland Proctor shared with those present that no action will be taken after Closed Session and the visitors are welcome to leave. Meeting will be adjourned immediately after closed session

8. **EXECUTIVE SESSION:** Executive Session is called under authority of the Texas Open Meetings Act, and in accordance with the Texas Government Code, Section 551.074, to discuss personnel matters; to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee; to discuss the annual evaluation of the College President.  
**Mr. Bland Proctor called the meeting into closed session at 621PM. The meeting was called back into open session at 710PM**

There being no further business, the meeting was adjourned at 710 PM.

  
Bland Proctor, Chair

  
John Zacek, Secretary