

MINUTES of the BOARD MEETING
of the BOARD OF TRUSTEES of VICTORIA COLLEGE
August 10, 2020

√ V. Bland Proctor	√ Catherine McHaney
√ Luis A. Guerra	√ Dr. Josie Rivera
√ Ron Walker	√ John Zacek

STAFF

√ Dr. Jennifer Kent	√ Mary Ann Rodriguez
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MEDIA

√ Samantha Douty
(VA)

Also in attendance: *InPerson:* Matt Wiley, Cindy Buchhoz, Dr. Edrel Stoneham, Darin Kazmir, Amy Mundy, Terri Kurtz, Keith Blundell, Lydia Huber and Tracey Bergstrom. ***The Board Meeting was also Livestreamed.***

The Victoria College Board of Trustees met for a special board meeting on Monday, August 10, 2020 at 4:00 PM in the Meeting Hall 101 of the Emerging Technology Complex located at 7403 Lone Tree Rd, Victoria, TX. Mr. Bland Proctor, Chair, presided over the meeting.

A. Call to Order:

1. Mr. Bland Proctor called the meeting to order at 4:04 p.m. and announced that a quorum of board members was present.
2. Dr. Jennifer Kent certified that the agenda had been properly posted per Texas statute also in accordance with the provisions of Sections 551.125 and 551.127 of the Texas Government Code.

B. Citizen Communication:

1. No members of the public spoke to the Board.

C. Items for Consideration:

1. CONSIDER Minutes of the Finance & Resources Committee Meeting held on July 13, 2020. Mr. Luis Guerra moved to accept the minutes as presented. Dr. Josie Rivera seconded the motion. Motion carried unanimously.

2. CONSIDER Minutes of the Board Workshop held on July 20, 2020

Ms. Catherine McHaney moved to accept the minutes as presented. Dr. Josie Rivera seconded the motion. Motion carried unanimously.

3. CONSIDER Minutes of the Regular Board Meeting held on July 20, 2020

Mr. Ron Walker moved to accept the minutes as presented. Mr. John Zacek seconded the motion. Motion carried unanimously.

4. CONSIDER Signature Cards Updates for Prosperity Bank Accounts

Mr. Keith Blundell presented. He shared with the board that the signature cards for Prosperity Bank accounts had to be updated, with the removal of Dr. David Hinds and add Dr. Jennifer Kent. Other authorized members are Keith Blundell, VP of Administrative Services, Cindy Buchholz, VP of Instruction, V. Bland Proctor, Chair and Luis A. Guerra, Vice Chair. Dr. Josie Rivera moved to accept the update as presented. Mrs. Catherine McHaney and Mr. Ron Walker seconded the motion. Motion carried unanimously.

5. CONSIDER No-New-Revenue Tax Rate and Voter-Approval Tax Rate Calculations Performed by Rena Scherer, Victoria Tax Assessor-Collector for 2020

Keith Blundell presented. He shared that the calculations were reviewed in detail at the 3:30 PM public Finance & Resources Committee meeting just prior to this meeting. He reminded the board that in July, they approved Rena Scherer to calculate the no-new-revenue rate (NNR) and voter-approval rate (VAR) for the college. The appraisals were completed by the VCAD and Ms. Scherer has performed those calculations. The taxable values increased by 2.38%. New improvements are exempted from the NNR calculation and were at \$70,516,094. The NNR assessment of \$0.2203 per \$100 valuation would generate \$354,039 more than what has been budgeted. The current rate of \$0.2206 per \$100 valuation would generate \$373,195 more than the proposed budget. The voter-approval rate of \$0.2365 per \$100 valuation would generate \$737,156 more than the proposed budget. Attached is a ten year history of tax rates, a worksheet with scenarios for tax planning and an analysis of the change in appraisals. Land increased 0.82%. Homesites increased 4.58% while Non-Homesites increased 0.51% and Personal Property decreased 1.14%. Minerals decreased 28.52%, but only represent 1.04% of the total appraisals for the County. Mr. Luis Guerra, Chair of the Finance Committee moved to accept the calculations as presented, no second is required since motion came out of committee Motion carried unanimously.

6. CONSIDER Proposed College Tax Rate for 2020

Mr. Luis Guerra, Chair of the Finance Committee, proposed the college tax rate of \$.2203 per \$100 valuation, which does not exceed the effective rate. A public hearing will be set for August 17, 2020 where Victoria College will hold a public hearing and the board will vote on the proposed the tax rate. All board members present voted unanimously by a raise of hands to accept the committee's recommended tax proposal.

7. CONSIDER Resolution relating to the Construction Best Method Process & Prevailing Wage Rate

Mr. Keith Blundell presented. He informed the board that the Texas Government Code 2269.056(a) allows the College to determine the best method when considering a construction contract. This resolution sets the best value to Victoria College is construction manager-at-risk, except for minor repairs and renovations to existing structures and facilities. Minor repairs and renovations best method is either Competitive Sealed Proposal or Job Order Contracting whichever is considered to be the best value to Victoria College. In conjunction with the best method when considering a construction contract, it is recommended the Board adopt the most current prevailing wage rate(s) used for Victoria County, County of Gonzales, County of Calhoun, County of DeWitt and Lavaca County. Mr. Ron Walker moved to accept the resolution as presented. Mr. John Zacek seconded the motion. Motion carried unanimously.

8. CONSIDER Resolution relating to the Delegation of Authority Texas Education Code 44.031

Mr. Keith Blundell presented. He shared with the board that the Texas Education Code 44.031, as amended, allows the College Board of Trustees to delegate its purchasing authority under Subchapter B, Chapter 44 of the Texas Education Code to Dr. Jennifer Kent, President. Mrs. Catherine McHaney moved to accept the Resolution relating to the Delegation of Authority as presented. Dr. Josie Rivera seconded the motion. Motion carried unanimously.

9. CONSIDER Resolution relating to the Delegation of Authority Texas Government Code 2269

Mr. Keith Blundell presented. He shared with the board that the Texas Government Code 2269.053, as amended, allows the College Board of Trustees to delegate its purchasing authority under Subsection (a), Chapter 2269.053 of the Texas Government Code to Dr. Jennifer Kent, President. Mr. Luis Guerra moved to accept the Resolution relating to the Delegation of Authority as presented. Mrs. Catherine McHane seconded the motion. Motion carried unanimously.


10. CONSIDER Drafts of Friends of Leo J. Welder Center for the Performing Arts: Certificate of Formation and Bylaws. Mr. Keith Blundell presented. He shared with the board that at the August 13, 2018 meeting of the Victoria College Board of Trustees, at the recommendation of the Leo J. Welder Center for the Performing Arts Advisory Board, trustees approved moving forward with formation of a 501(c)(3) Friends organization for the purposes of establishing relationships with cinema distributors and to meet future fundraising needs.

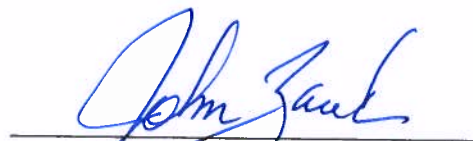
At the August 4, 2020 meeting of the Leo J. Welder Center for the Performing Arts Advisory Board, members approved recommending the attached drafts of 501(c)(3) formation documents for approval by the Victoria College Board of Trustees. Fiscal impact is estimated to be minimal, and includes filing fees, annual 990 preparation, director's & officer's liability insurance. Mr. Ron Walker moved to accept the drafts of the "certificate of formation" and "bylaws" as presented. Dr. Josie Rivera seconded the motion. Motion carried unanimously.

Other Business:

Mr. Keith Blundell shared with the board the recent passing of one of our VC Family members, Gilbert Luna. Mr. Luna was a custodian with 5 years of service to Victoria College. Our thoughts and prayers are with his family.

There being no further business, the meeting was adjourned at 4:25 PM.


Bland Proctor, Chair


John Zaock, Secretary