



## **COVID-19 Protocols for Students**

Victoria College is committed to creating a safe environment for all members of the campus community. We must each do our part to stop the spread of COVID-19 on the Victoria Campus and in our community. This document outlines the COVID-19 protocols developed to support students at Victoria College.

### **I. Practice Safety Precautions**

- Always practice
  - Social distancing
  - **Wear your facial covering when in public areas of buildings** (and any time social distancing is not possible),
  - Wash your hands frequently.
- Visit our website for updates and more details at [www.VictoriaCollege.edu/COVID-19](http://www.VictoriaCollege.edu/COVID-19).

### **II. Screening Stations**

- Screening stations will be located at certain entrances of each building. The other doors will remain locked to the public but are accessible by employees via your ID badge.
- The majority of the screening stations will include:
  - Self-screeners on a tri-pod in which employees, students and visitors will walk up and allow the scanner to screen their temperature.
  - Stickers for the individual to take to show proof they have been screened.
  - List of instructions should they have a temperature
- Some screening stations will be located in offices where an employee screens individuals with a thermometer.

### **III. Symptoms of COVID-19**

If any student experiences the below symptoms, they **MUST** complete the Victoria College's [COVID-19 Self-Reporting Form](#) found on the [Victoria College COVID-19 Resource Page](#).

COVID-19 has a wide range of symptoms ranging from mild symptoms to severe illness. Symptoms may appear within 2-10 days after an exposure to the virus.



Below are symptoms associated with COVID-19:

- Headache
- Diarrhea and vomiting
- New loss of taste or smell
- Fatigue
- Muscle or body aches
- Cough
- Congestion or runny nose
- Fever and chills
- Shortness of breath or difficulty breathing

#### **IV. Keeping Everyone Safe**

- Do not come to campus if you are not feeling well.
- Remain at home if you are experiencing COVID-19 related symptoms. If you are on campus leave immediately.
- Contact your health care provider or the Victoria County Health Services Department at (361) 578-6281.
- Notify your instructor(s) to let them know you are experiencing COVID-19 related symptoms.

Complete the [COVID-19 Self Reporting Form](#)

The *Dean of Student Services COVID team* will contact students within 24 hours after receiving the COVID-19 Self Reporting Form to begin the contact tracing process and provide additional guidance to students.

#### **V. VC Contact Tracing**

In an effort to help stop the spread of COVID-19 on the Victoria College campus, the Dean of Student Services Office will conduct contact tracing for students. Contact tracing helps to stop the spread of COVID-19.

The following questions will be asked when the Dean of Student Services office contacts students who have completed the COVID-19 Self Reporting Form.

- 1.) What symptoms are you exhibiting?
- 2.) When did you first start to exhibit these symptoms? (date and time)
- 3.) When was the last time you were on campus?
- 4.) Who have you been in close contact with on campus starting 48 hours prior to the onset of symptoms?

*(Close contact is defined as someone who was within 6 feet of an infected person for a cumulative total of 15 minutes or more over a 24-hour period\* starting from 2 days before illness onset (or, for asymptomatic patients, 2 days prior to test specimen collection) until the time the patient is isolated.)*



**Positive Cases:**

If you have been tested and confirmed **positive** for COVID-19, complete the [COVID-19 Self-Reporting Form](#). The *Dean of Student Services* will develop a plan for students to resume classes on campus.

**Symptomatic Cases:**

If you develop symptoms of COVID-19, stay home and contact your instructor and complete the [COVID-19 Self Reporting Form](#). The *Dean of Student Services COVID Team* will contact students to collect additional information and provide guidance to students.

**Exposure Cases:**

If you have been exposed or informed of possible exposure, complete the [COVID-19 Self Reporting Form](#) . The *Dean of Student Services COVID Team* will assess your risk level for exposure and develop a plan for students to resume classes on campus.

* Level of Exposure		ask these questions to determine risk level of exposure
High	No to all the questions	1. Were you wearing face covering when around the person who exposed you?
Medium	Yes/no combo	2. Were you maintaining 6' distance?
Low	Yes to all the questions	3. Were you with them 15 minutes or less?

**Faculty Support**

The Dean of Student Services office will complete an assessment of a student once the COVID-19 Self Reporting Form is received. A course of action will be determined once the assessment is complete. Faculty will receive an email from the Dean of Student Services office when a student is required to self-quarantine. A follow-up email will be sent from the Dean of Student Services COVID Team once a student is clear to resume classes on campus.



## VI. How to Resume Classes on Campus

Our “return to work” practice for someone **testing positive for COVID-19** is that

- Students are required to self-quarantine for 14-days beginning with the onset of symptoms
- Be symptom free for 3 consecutive days
- Obtain a release from their health care provider

If you have been **exposed** with medium to high risk, then you may return after a 14-day self-quarantine period and be symptom free for consecutive days.

## VII. VC COVID-19 Testing Site

Victoria College is partnering with Your Health Lab to provide Drive-thru / Walk-up COVID-19 Testing. **Testing is free** for Victoria College students. Students do not need a physician referral. Appointments are not required. Testing is available only for Victoria College students and employees.

### To receive a COVID-19 test

- Drive or walk up to the COVID-19 testing area behind the [Fine Arts Building](#) during testing times. Be sure to wear a facial covering when you arrive.
- Provide your Victoria College V number and a photo ID.
- Bring your insurance card, if you have any form of insurance. No copay or out-of-pocket expenses will be charged. (*Free COVID-19 testing will be offered even if you do not have health insurance*).
- The molecular tests will be conducted using a nasal swab to determine if patients have an active coronavirus infection. Molecular testing is more accurate than rapid testing, but results are still available within 24 to 72 hours.
- Testing will be offered Mondays from 9 to 11 a.m. and Thursdays from 4 to 5:30 p.m. To be tested, simply drive or walk up to the COVID-19 testing area behind the Fine Arts Building during testing times. Be sure to wear a facial covering when you arrive.