

MINUTES of the REGULAR MEETING
of the BOARD OF TRUSTEES of VICTORIA COLLEGE
March 18, 2019

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| √ V. Bland Proctor | √ Dr. Daniel Cano |
| √ Luis A. Guerra | √ Catherine McHaney |
| √ John Zacek | √ Dr. Josie Rivera |
| | √ Ron Walker |

STAFF

- | | |
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| √ Dr. David Hinds | √ Jennifer Yancey |
| √ Mary Ann
Rodriguez | |

MEDIA

- | |
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| √ Amber Aldaco |
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Guests: Jerry Hamilton, Tracey Bergstrom, Cindy Buchholz, Keith Blundell, Terri Kurtz, Jacob Flores, Babette Lowe, Matt Wiley, Darin Kazmir, Amy Mundy, Shari Gould, Dr. Helen Dvorak, Dr. Betsy Crane, Dr. Edrel Stoneham.

The Victoria College Board of Trustees met Monday, March 18, 2019 at 4:00 p.m. in the Corporate Training Room - 101 of the Academic Building.

A. Call to Order:

1. Mr. V. Bland Proctor called the meeting to order at 4:00 p.m. and announced that a quorum of board members was present
2. Dr. David Hinds certified that the agenda had been properly posted per Texas statute.

B. Citizen Communication:

1. The Public was invited to address the board. No public comments at this time.

C. Consider Board of Trustees Committee Reports:

N/A

D. Items for Consideration:

1. CONSIDER Minutes of the Joint Finance & Resources and Facilities Committees Meeting held on 01.28.19

Mr. Luis Guerra moved to accept the minutes as presented. Mrs. Catherine McHaney seconded the motion. Motion carried unanimously.

2. CONSIDER Minutes of the Regular Board Meeting held on 01.28.19

Mrs. Catherine McHaney moved to accept the minutes as presented. Dr. Josie River seconded the motion. Motion carried unanimously.

3. CONSIDER Minutes of the Joint Personnel & Policy Committee Meeting and Board Workshop held on 03.05.19

Dr. Daniel Cano moved to accept the minutes as presented. Mr. John Zacek seconded the motion. Motion carried unanimously.

4. CONSIDER 2019 January Financial Statements

Mr. Keith Blundell presented the January financial statements. He discussed the Statement of Net Assets as compared to the same time last year, noting most balances are comparable. Cash and cash equivalents, both unrestricted and restricted, are combined into one account and are at \$1.94 million. Excess operating funds are invested in TexPool and are at \$14.16 million. There are no long-term investments.

Mr. Blundell reminded members of the new reporting requirement for Optional Retirement Employee Benefits (OPEB for retirees) under GASB 75 that is similar to the existing requirement under GASB 68, which reports the State's liability for employee pensions in TRS. The combined effect on total net position is a negative \$32.4 million, resulting in a total net position of \$21.5 million compared to \$47.9 million in 2018.

Mr. Blundell then reviewed the Statement of Revenues, Expenses and Net Assets for the consolidated fund as well as the Gonzales and projects funds. He compared current year actual to 2018 actual, noting most are comparable. Total expenses are at 45.37% of budget. Unrestricted expenses are at 43%, which is in line with January being 42% of the budget year.

Mr. Luis Guerra reported that the Finance & Resources Committee had discussed the financials in detail at the March 5th workshop and members recommended approval of the statements as presented. Dr. Josie Rivera seconded the motion. Motion carried unanimously.

5. CONSIDER FY 2018-19 Second Quarter Investment Report

Mr. Keith Blundell presented the required quarterly disclosure of the investments for the quarter ended February 28, 2019. The majority of the investments remain in TexPool Prime accounts. The accounts eared \$73,740 (2.57%) for the quarter.

Mrs. Catherine McHaney moved to accept the report as presented. Mr. Ron Walker seconded the motion. Motion carried unanimously

6. CONSIDER Proposed Tuition & Fees for Academic Year 2019-2020

Mr. Keith Blundell presented several documents for review, including a history of tuition and fees, an analysis of actual to budgeted income, differential tuition, and a survey of tuition rates of all fifty Texas community college districts. Victoria College tuition rates were adjusted slightly in 2018, but that was the first adjustment since 2013.

Administration proposed an increase for the 2019-2020 academic year as follows:

- \$2 – tuition per semester credit hour (SCH)
- \$2 – out-of-district fee per SCH
- \$4 – general fee per SCH
- \$1 – technology fee per SCH
- \$10 – differential tuition rate for allied health programs per SCH

- \$10 – non-resident/foreign tuition per SCH
- No increase in differential tuition for industrial/workforce development programs

With the increases, VC will remain in line with other institutions. The proposed changes would result in overall revenue increase of .01%.

Mr. Luis Guerra reported that the Finance & Resources Committee had discussed this prior to meeting and recommended approval. No second required. Motion carried unanimously.

7. CONSIDER Proposed Instructional Fee Changes for Academic Year 2019-2020

Ms. Cindy Buchholz presented proposed changes to course, program and lab fees. Increases are attributable to an increase cost by the provider and are a pass through to the student. Mr. Luis Guerra reported that the Finance & Resources Committee had discussed this prior to meeting and recommended approval. No second required. Motion carried unanimously.

8. CONSIDER Proposed Student Services Fee Changes for Academic Year 2019-2020

Dr. Edrel Stoneham presented proposed changes to student services fees. Increases are attributable to an increase cost by the provider and are a pass through to the student. Additionally, he requested one fee be eliminated. Currently, students who request to change their previously scheduled date/time for the Texas Success Initiative test are assessed a \$15 fee. Upon board approval, this fee will be removed. Mr. Luis Guerra reported that the Finance & Resources Committee had discussed this prior to meeting and recommended approval. No second required. Motion carried unanimously.

9. CONSIDER Proposed Workforce & CE Tuition and Fee Changes for Academic Year 2019-2020

Ms. Jennifer Yancey presented proposed changes to non-credit courses. Several new courses are being added to the offerings in the industrial, allied health and personal enrichment areas. A decrease in tuition for two courses is recommended. Qualified adjunct faculty have been identified and are developing program curriculum in-house, thus eliminating the need for a third-party vendor. The remaining changes are increases attributable to an increase in the cost of consumables and textbooks. Mr. Luis Guerra reported that the Finance & Resources Committee had discussed this prior to meeting and recommended approval. No second required. Motion carried unanimously.

10. CONSIDER 2019-2020 ADN-VN and PTA Student Handbook Updates

Ms. Darla Strother presented. She went over the modifications by page number with the board in detail. Mrs. Catherine McHaney moved to accept the modifications as presented. Mr. Ron Walker seconded the motion. Motion carried unanimously

11. CONSIDER Recommendation by the Advisory Board of the Leo J. Welder Center for the Performing Arts for New Board Members

Ms. Jennifer Yancey presented. She shared that the advisory board of the Leo J. Welder Center had on met on February 12, 2019 and recommended David Faskas and Meghan MacKenzie-Rolfe as the new board members. Their biographies were included in the board packet for review. Mr. Ron Walker moved to accept the recommendations as

presented. Mrs. Catherine McHaney and Dr. Josie Rivera both seconded the motion. Motion carried unanimously.

12. CONSIDER Personnel Items:

a. 2019-2020 Tenure Recommendations

Ms. Cindy Buchholz presented the following recommendations for tenure:

- Lisa Elsik – Psychology
- Susan Juckett – Business/Accounting
- Juan Mata – ADN
- Katie Olson – VN
- Corey Sturm – Biology
- Racheal Walker – Psychology

Mrs. Catherine McHaney moved to accept the recommendations as presented. Dr. Daniel Cano seconded the motion. Motion carried unanimously.

b. 2019-2020 Reappointment of Tenure & Non-Tenure Track Faculty Members

Ms. Cindy Buchholz presented the board with a list of faculty for reappointment. Mr. Ron Walker moved to accept the recommendations as presented. Dr. Josie Rivera abstained. Dr. Daniel Cano seconded the motion. Motion carried unanimously

13. EXECUTIVE SESSION: The Executive Session is called under authority of the Texas Open Meetings Act, in accordance with Texas Government Code, Section 551.074, to discuss the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee.

a. Discussion of employee grievance

Mr. Bland Proctor called the meeting into executive session at 4:29 PM. He called Dr. David Hinds into the first part of the executive session and then he was dismissed as the board met alone to finish their discussion. The meeting resumed its Open Meeting status at 4:46 PM.

14. CONSIDER Employee Grievance

Dr. Daniel Cano made a motion that the board uphold the administration's decision regarding the January 25, 2019 grievance filed by former VC employee, Dr. Patricia Rehak. Mr. Ron Walker seconded the motion. Motion carried unanimously.

There being no further business, the meeting adjourned at 5:08 p.m.


V. Bland Proctor, Chair


John Zacek, Secretary