

Guide to Dual Credit & Early Admissions



JUMP START

— to College —



WHAT IS DUAL CREDIT ENROLLMENT?

Dual credit is an educational program designed to enable high school students to enroll in college courses and receive both college and high school credits for the same course. Dual Credit Enrollment is a great way for high school students to get a jump start on their college education.

WHAT IS EARLY ADMISSIONS?

Early Admission is for students desiring to take college courses. Early Admission enrollment only earns college credit.

WHAT ARE THE ADVANTAGES?



STUDENT SUCCESS

Students are three times more likely to graduate in four years.



HS ENDORSEMENTS

Aligns with high school endorsements for easy transition



COST

Enrollment at VC is must less expensive than classes at 4-year universities.



TRANSFERABILITY

Classes are fully transferable to Texas public colleges & universities.



CLOSE TO HOME

Living at home allows students to experience college life while still in a familiar high school setting.



ACCESS & RESOURCES


Access to academic and career planning, library resources, computer labs, and all support services

TOP 5 TRANSFER INSTITUTIONS

2018-2019



DUAL ENROLLMENT STUDENT CHECKLIST

- 
- Contact** a high school counselor about eligibility criteria. Home schooled students should call the Pre-College Programs & Recruitment Office at (361) 485-6823 to speak with a recruitment representative.
 - Apply** to Victoria College at www.ApplyTexas.org and allow 3-5 days for processing. Write down the application ID, username and password for tracking purposes.
 - For student profile, use of personal email account recommended
 - Select 2 yr college application
 - Submit** an official high school transcript to the Admissions & Records Office. The official transcript must be in the original sealed envelope.
 - Complete** testing requirements, if needed and submit scores to the Admissions & Records Office. Required scores are listed on page 4 of the Guide to Dual Credit & Early Admission.
 - Attend** a required dual enrollment informational session along with one parent or guardian
 - Complete** and submit the Dual Credit Agreement Form which can be accessed on page 6 and by visiting www.VictoriaCollege.edu/DualCreditEarlyAdmission.
 - Apply** for scholarships.
 - Pay** all tuition and fees or enroll in the payment plan by Thursday, August 13, 2020 to avoid being dropped.

Pirate Portal Username & Password

Start from the VC homepage and click the Pirate Portal link located in the blue header at the top of the page.

1. On the login page of the Pirate Portal, click the “New users click here to setup account” link.
2. Now click the “Start” in the New User Box.
3. You will be required to accept the regulations, enter your ID (SS# or V#) and birth date.
4. Next you will setup your security question and answer.
5. Finally you will need to set your options for notifications.

Once you complete these steps, it will generate your Pirate Portal username, password, and student email account. If you would like to change your password, please return to the login page of the Pirate Portal, click “Retrieve or reset your username and password” and follow the steps.

DO I QUALIFY?

Dual Credit or Early Admissions Enrollment opportunities may do so by meeting the following eligibility requirements:

TSI Assessment Minimum Passing Scores		
Math Minimum Score:	350	5 year limit
Reading Minimum Score:	351	
Writing Minimum Score:	At least a 340 and an essay score of at least a 4 OR less than 340 and an ABE Diagnostic of at least 4 and an essay score of at least a 5.	

PSAT (NMSQT)	PSAT taken October 2015 and after: Evidence based reading and writing minimum score of 460 Mathematics minimum score of 510	No longer valid once student graduates from high school
STAAR (waiver)	Minimum score of 4000 on the English II test Minimum score of 4000 on the Algebra I test and 70 or above on the Algebra II class.	No longer valid once student graduates from high school
PLAN	Composite score of 23 with a minimum of 19 on the English test Composite score of 23 with a minimum score of 19 on the mathematics test	No longer valid once student graduates from high school
ACT-Aspire	Minimum score of 435 on the English test Minimum score of 431 on the mathematics test	No longer valid once student graduates from high school
ACT	Composite Score: 23 with a minimum of 19 on the English test. Composite Score: 23 with a minimum of 19 on the mathematics test.	5 year limit
SAT	SAT taken before March 2016 Combined critical reading and math score of 1070 with a minimum of 500 on critical reading test. Combines critical reading and math score of 1070 with a minimum of 500 on math test. SAT taken March 2016 and after Evidence based reading and writing minimum score of 480 Mathematics minimum score of 530	5 year limit

TSI ASSESSMENT

Monday-Thursday: 9 a.m., 11:30 a.m., 2 p.m., 4:30 p.m.*, 6 p.m.*
Friday: 8:30 a.m.**, 9 a.m., 11:30 a.m.; 2 p.m.*
Saturday: 8:30 a.m.

*Only one section can be taken at these times

**During summer hours, the only test time on Friday is 8:30 a.m.

To schedule your exam:

1. Go to www.VictoriaCollege.edu
2. Hover over "Getting Started" in the green ribbon at the top of the page.
3. Select "TSI Assessment."
4. Expand "Registration and Payment Information" by clicking the green plus sign.
5. Follow the red hyperlink to view the mandatory PreAssessment Activity.
6. For first-time AppointmentPlus users, create an account. The username and password you create will be used for future appointments. Please do not create more than one profile.
7. Select Exam from the drop down box.
8. Select a date from the list.
9. Enter billing then credit card information.
10. Click continue to process your appointment.

\$12 Assessment Fee

(This fee can be paid online with a credit card through Appointment Plus or in person at the VC Payments Office)

Test Center Guidelines

- A valid/current government issued photo ID is required to test.
- Do not bring personal belongings into the center (Personal calculators are not allowed on this exam).
- Do not bring your children to testing appointments. Please refer to the VC Student Handbook, Article XVIII, Section 19.11.

What You Need to Know

The TSI Assessment is the test that you will take if you are NonExempt in reading, writing, and/or mathematics. The results of this test will determine:

- The areas of academic deficiencies that need to be addressed in academic foundations classes.
- Your placement in the specific developmental education classes that will best meet your instructional needs.

What to Expect

- TSI Study Guide: <https://accuplacerpractice.collegeboard.org>.
- Three academic areas: Mathematics, Reading and Writing

Victoria College Testing Center

Continuing Education Center, Room 201
2200 E. Red River, Victoria TX 77901
(*building faces Ben Jordan Street*)

Office Hours

Fall & Spring

Monday-Friday • 8 a.m.-5 p.m.
Saturday • 8 a.m.-Noon

Summer

8 a.m.-Noon

Phone: (361) 582-2589

Fax: (361) 582-2473

TestingCenter@VictoriaCollege.edu

www.VictoriaCollege.edu/TestingCenter

Dual Credit & Early Admission Agreement

- I understand that the student must complete an Apply Texas application and meet with their high school counselor to determine dual credit award prior to the registration process.
- I understand I will be enrolling in a college credit course(s) at Victoria College and will be receiving a letter grade that will be recorded on my permanent college transcript. A numerical grade may appear on the high school transcript for dual credit courses; conversion and weight of grades is the responsibility of the respective high school.
- I understand that Victoria College has no discretion to determine if any course(s) that I take will count as dual credit on my high school transcripts.
- I also understand that it is my responsibility to know what my tuition and fees total for the semester in which I am enrolled and pay by the deadlines set by Victoria College. It is my responsibility to be able to locate these payment deadlines. If I belong to a school district that pays for my tuition, fees, and/or books, that it is that school district's discretion as to the terms and conditions of what they will or will not award funds for, and in return it is my responsibility to make sure that those funds are applied to my account.
- If I elect to pay by a payment plan, I understand that the payment plan fee of \$20.00 is non-refundable. I understand that my initial payment method must remain the same for the second and third payment as per the payment plan agreement made with the Payments Office.
- I understand that if I wish to withdraw from or drop any of my college course(s) it is my responsibility to first discuss this matter with my parent(s) and high school counselor. In order to officially drop a course I may do so through my Pirate Portal. I also understand that I may or may not receive a refund based on the timeframe I decide to withdraw from my college course(s). It is my responsibility to be able to locate these refund periods.
- I understand that by enrolling at Victoria College, I am responsible for knowing, understanding, and following all policies, rules, and regulations at Victoria College in addition to following the rules and regulations set forth by the high school. I also understand that as a minor, I may come into contact with adult content, controversial issues and opinions, and differing belief practices.
- I understand that all core curriculum courses are required by law to transfer to any public institution in the state of Texas; and it is my responsibility to ensure that any coursework attempted at Victoria College is following an appropriate degree plan of the institution that a degree is sought after.
- I understand that I and one parent/guardian are expected to attend Dual Enrollment Information Session prior to the first semester of enrollment.
- I understand my high school counselor(s) and principal(s) have legal, academic privilege to my Victoria College records.

Scan the QR Code to access the Dual Credit/ Early Admission Agreement Form





DUAL CREDIT SCHOLARSHIPS

1



Complete the following:

- Apply to VC – ApplyTexas.org
- Complete Dual Credit Checklist

To be grant eligible, complete the FAFSA at www.fafsa.ed.gov.

2



Visit: www.VictoriaCollege.edu/Scholarships

3



Complete the scholarship application by:

July 1 for fall priority deadline or
November 15 for spring priority deadline.

Only one application per academic year is accepted. Scholarships will continue to be awarded as funds are available.

LET'S TALK COST

Tuition and fees for Dual Credit & Early Admission students are the same as for traditional college students. Students living in Victoria County will be charged in-county tuition. Students who do not reside in Victoria County will be charged an out-of-county fee in addition to regular tuition.

2020-2021 Tuition and Fees (Residents of Texas)

SEMESTER HOUR	TUITION	OUT-OF-COUNTY FEE	GENERAL FEE	TECHNOLOGY FEE	IN-COUNTY TOTAL	OUT-OF-COUNTY TOTAL
1	51	52	34	19	104	156
2	102	104	68	38	208	312
3	153	156	102	57	312	468
4	204	208	136	76	416	624
5	255	260	170	95	520	780
6	306	312	204	114	624	936

Please Note: Additional fees for particular courses, labs and online classes may be applied to both in-county and out-of-county residents.



How do I pay for classes?

PAY ONLINE

You can make a payment online by logging in to the:

Pirate Portal

Payments folder > Make/Manage Payments

PAY IN PERSON

You can make a payment in person:

at the Main Campus

Payments Office

Monday–Thursday
7:30 a.m.–6 p.m.

Friday
7:30 a.m.–5 p.m.

at the VC Gonzales Center

Monday–Friday
8 a.m.–5 p.m.

PAYMENT PLANS

Victoria College offers payment plans to help you secure your classes.

A \$20 nonrefundable fee is required to enroll in a payment plan. The payment schedule varies per semester, so be sure to review the payment deadlines and amounts before you enroll in a payment plan. A \$25 late fee will be charged for each payment that is not received by the due date. You may enroll in a payment plan online or in person.

DROPPING A COURSE

Students who wish to drop a VC course must speak with their counselor and receive permission. If it is felt that dropping a course is in the best interest of the student, they may do so by logging into their Pirate Portal. Once the drop has been processed the counselor will receive confirmation from Victoria College. Home schooled students who wish to drop a course must contact the Pre-College Programs & Recruitment office directly. The reason for the drop must be indicated on all drop requests.

To drop a course:

- Student will log into their Pirate Portal
- Click Student Resources tab
- Click Advising & Counseling Services link
- Click Online Drop Request Form link



Dates to Remember

FALL 2020

	100% Refund*	Classes Begin	70% Refund*	ORD - Official Reporting Day	25% Refund*	Last day to drop with a W or Q*	Classes End
Fall 1st 8-Week	Aug. 23	Aug. 24	Aug. 24-Sept. 2	Aug. 31	Sept. 3-4	Sept. 29	Oct. 16
Fall 16-Week	Aug. 23	Aug. 24	Aug. 24-Sept. 14	Sept. 9	Sept. 15-21	Nov. 4	Dec. 17
Fall 2nd 8-Week	Oct. 18	Oct. 19	Oct. 19-28	Oct. 26	Oct. 29-30	Nov. 11	Dec. 17

DUAL CREDIT & EARLY ADMISSION OPPORTUNITIES

HIGH SCHOOL COURSE	PEIMS	COLLEGE COURSE		TSI
Interpersonal Studies ½ credit	12701500	EDUC 1300	Learning Frameworks	N/A
Communication Applications ½ credit	03241400	SPCH 1311 OR SPCH 1315	Introduction to Speech Communication OR Public Speaking	RW
Spanish I, 1 credit	03440300	SPAN 1411	Beginning Spanish I	R
Fine Arts 1 credit	03500100 OR 03155600 OR 03250100	“ARTS 1301 ARTS 1303 ARTS 1304 MUSI 1304 MUSI 1306 MUSI 1310 MUSI 1311 MUSI 1312 DRAMA 1310”	Art Appreciation Art History I Art History II Foundations of Music Music Appreciation American Music Music Theory I Music Theory II Introduction to Theatre	RW
Psychology ½ credit	0335100	PSYC 2301	General Psychology	RW
Sociology ½ credit	03370100	SOCI 1301	Introduction to Sociology	RW
English III (2nd semester) ½ credit English III (2nd semester) ½ credit	03220300	“ENGL 1301 ENGL 2327/2328”	Composition I Students can place out of 1301 by an AP, CLEP, SAT or ACT score, stated in the college catalog. American Literature I	RW
Government ½ credit	03330100	GOVT 2305	Federal Government	RW
U. S. History (1st semester) ½ credit U. S. History (2nd semester) ½ credit	03340100	“HIST 1301 AND HIST 1302”	“United States History I AND United States History II”	RW
English IV (1st semester) ½ credit English IV (2nd semester) ½ credit	03220400	“ENGL 1301 OR ENGL 2322 ENGL 1302 OR ENGL 2322”	Composition I OR British Literature I Composition II OR British Literature II Students can place out of 1301 by an AP, CLEP, SAT or ACT score, stated in the college catalog.	RW
Economics ½ credit	03310300	ECON 2301	Principles of Macroeconomics	RM
Computer Science I, 1 credit	03580200	COSC 1301	Introduction to Computing	RWM
Computer Science II, 1 credit	03580300	COSC 1315	Intro to Computer Programming (C++)	RM
Business Information Management ½ credit	13011400	BCIS 1305	Business Computer Applications	RWM
Business Law ½ credit	13011700	BUSI 2301	Business Law	R
Human Growth & Development 1 credit	13014300	PSYC 2314	Lifespan Growth and Development	RW
“Safety, Health & Environment (1st semester) 1 credit, 2 periods Introduction to Process Technology (2nd semester) 1 credit, 2 periods”	N1300264 OR N1300262	PTAC 1308 AND PTAC 1302	Safety, Health & Environment I AND Introduction to Process Technology	N/A

Digital Fundamentals (1st semester) 1 credit, 2 periods Electricity Principles (2nd semester) 1 credit, 2 periods	N1303767 AND 13036800	CETT 1325 AND CETT 1302	Digital Fundamentals AND Electricity Principles	N/A
Accounting I, 1 credit		ACCT 2301	Principles of Financial Accounting	RM
Accounting II, 1 credit		ACCT 2302	Principles of Managerial Accounting	M
Law Enforcement I, 1 credit	13029200	CRIJ 1301	Introduction to Criminal Justice	RW
Court Systems & Practices, 1 credit		CRIJ 1306	Court Systems and Practices	RW
Correctional Systems & Practices, 1 credit		CRIJ 2313	Correctional Systems and Practices	RW
World Geography (2nd semester) ½ credit	03320100	GEOG 1303	World Regional Geography	RW
Social Studies Adv. Studies ½ credit	03380001	GOVT 2306	Texas Government	RW
Pre-Calculus (1st semester) ½ credit	03101100	MATH 1314	College Algebra Students can place out of 1314 by an AP, CLEP, SAT or ACT score, stated in the college catalog.	M
Independent Study in Math, 1 credit (Advanced Math Credit)	03102500	MATH 1316 MATH 1324 OR MATH 1325 OR MATH 1342 OR MATH 2412 OR MATH 2413 OR MATH 2412	Plane Trigonometry Mathematics for Business & Social Sciences (finite math) OR Calculus for Business & Social Sciences OR Elementary Statistical Methods OR Pre-Calculus OR Calculus I OR Calculus II	M
Biology (1st semester) ½ credit Biology (2nd semester) ½ credit Biology (1st semester) ½ credit Biology (2nd semester) ½ credit	03010200	BIOL 1406 AND BIOL 1407 OR BIOL 1408 AND BIOL 1409	Biology for Science Majors I AND Biology for Science Majors II OR Biology for Non-Science Majors I AND Biology for Non-Science Majors II	RWM
Chemistry (1st semester) ½ credit	03040000	CHEM 1406	Introductory Chemistry I	RM
Chemistry (1st semester) ½ credit Chemistry (2nd semester) ½ credit	03040000	CHEM 1411 AND CHEM 1412	General College Chemistry I AND General College Chemistry II	
Anatomy and Physiology (1st semester) ½ credit (2nd semester) ½ credit	13020600	BIOL 2401 BIOL 2402	*Prerequisite required Human Anatomy and Physiology I Human Anatomy and Physiology II	
Environmental Systems (2nd semester) ½ credit	03020000	ENVR 1301	Environmental Science I	R

August 2020						
Su	M	Tu	W	Th	F	Sa
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2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

September 2020						
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27	28	29	30			

October 2020						
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November 2020						
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29	30					

December 2020						
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13	14	15	16	17	18	19
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27	28	29	30	31		

January 2021						
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17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

February 2021						
Su	M	Tu	W	Th	F	Sa
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14	15	16	17	18	19	20
21	22	23	24	25	26	27
28						

March 2021						
Su	M	Tu	W	Th	F	Sa
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14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

April 2021						
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11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

May 2021						
Su	M	Tu	W	Th	F	Sa
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16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

June 2021						
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13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

July 2021						
Su	M	Tu	W	Th	F	Sa
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11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31
1	2	3	4	5	6	7

VICTORIA COLLEGE ACADEMIC CALENDAR

VC Holidays (College Closed)		Start	ORD	Drop Deadline	Finals	
Labor Day	Sept 7	Fall - Term Dates				
Fall Break	Nov 22 - Nov 28	16 Week	Aug. 24	Sept. 9	Nov. 4	Dec. 14-17
Winter Break	Dec 20 - Dec 31	15 Week	Aug. 24	Sept. 8	Nov. 4	Dec. 9-11
New Year's Day	Jan 1	14 Week	Sept. 8	Sept. 21	Nov. 9	Dec. 14-17
Martin Luther King, Jr. Day	Jan 18	12 Week	Aug. 31	Sept. 15	Oct. 22	Nov. 17-19
Spring Break	Mar 14 - Mar 20	1st 4 Week	Aug. 24	Aug. 26	Sept. 9	Sept. 17-18
Good Friday	April 2	2nd 4 Week	Sept. 21	Sept. 23	Oct. 7	Oct. 15-16
Memorial Day Holiday	May 31	3rd 4 Week	Oct. 19	Oct. 21	Nov. 4	Nov. 12-13
Independence Day	July 4	4th 4 Week	Nov. 16	Nov. 18	Dec. 9	Dec. 15-17
Commencement Sp. 2020 Tentative	Aug 15	1st 8 Week	Aug. 24	Aug. 31	Sept. 29	Oct. 14-16
★ Commencement Sp. 2021	May 8	2nd 8 Week	Oct. 19	Oct. 26	Nov. 30	Dec. 14-17
Summer 2021 Hours						
✕ College Closed on Fridays			Start	ORD	Drop Deadline	Finals
Fall 2020		Spring - Term Dates				
○ Fall Convocation	Aug. 21	16 Week	Jan. 11	Jan. 27	Mar. 30	May 3-6
➡ Last Wk of Registration	Aug. 17-20	15 Week	Jan. 11	Jan. 26	Mar. 30	Apr. 28-30
□ Classes Begin	Aug. 24	14 Week	Jan. 25	Feb. 5	Apr. 5	May 3-6
↔ Schedule Changes	Aug. 24-25	12 Week	Jan. 11	Jan. 22	Mar. 5	Apr. 7-9
Official Reporting Date	Sept. 9	1st 4 Week	Jan. 11	Jan. 13	Jan. 28	Feb. 4-5
Mid-Semester	Oct. 16	2nd 4 Week	Feb. 8	Feb. 10	Feb. 24	Mar. 4-5
Last Day to Drop	Nov. 4	3rd 4 Week	Mar. 8	Mar. 10	Mar. 31	Apr. 8-9
➡ Final Exams	Dec. 14-17	4th 4 Week	Apr. 12	Apr. 14	Apr. 28	May 6-7
△ End of Semester	Dec. 18	1st 8 Week	Jan. 11	Jan. 19	Feb. 16	Mar. 3-5
		2nd 8 Week	Mar. 8	Mar. 22	Apr. 20	May 3-6
Spring 2021						
☆ Admin. Offices Open	Jan. 4		Start	ORD	Drop Deadline	Finals
○ Spring Convocation	Jan. 8					
➡ Last Wk of Registration	Jan. 4-8	Summer - Term Dates				
□ Classes Begin	Jan. 11	May Interim	May 10	May 11	May 20	May 27
↔ Schedule Changes	Jan. 11-12	1st 5 Week	Jun. 1	Jun. 7	Jun. 21	Jun. 30
Official Reporting Date	Jan. 27	8 Week	Jun. 1	Jun. 9	Jul. 5	Jul. 22
Mid-Semester	Mar. 5	2nd 5 Week	Jul. 5	Jul. 8	Jul. 22	Aug. 3
Last Day to Drop	Mar. 30					
➡ Final Exams	May 3-6					
△ End of Semester	May 7	Last Revision: 3/26/2020				

FREQUENTLY ASKED QUESTIONS

1. **Will my dual credit classes transfer to other institutions?**

Course completed at Victoria College are easily transferable to any public institution in the state of Texas. As far as course applicability that may be dependent on the institution and the degree plan that the student wishes to pursue.

2. **Are my books and materials included in tuition and fees?**

No, but some classes may have eBooks attached to them. If there are no eBooks the students will need to purchase the books separately. Textbooks can be purchased at the VC Bookstore, and eBooks can be accessed through the canvas shell.

3. **Do I need a parking permit when parking on the Victoria College campus?**

No, students are not required to have a parking permit. Students are free to park in any spot unless marked visitor or reserved.

4. **Can dual credit students apply for financial aid?**

While dual credit students cannot qualify for federal funding they may qualify for TPEG by completing their FAFSA. In addition, there are scholarship opportunities available.

5. **Will I be required to take any exams on the VC campus if I am in an online class?**

Yes, however, most dual credit classes are held on respective high school campuses. High schools have designated proctors that can administer exams.

6. **Are dual credit courses pass or fail, and do they go on my high school transcript?**

Grades received when taking a college course for dual credit are reported in two ways. Student receives a letter grade on their college transcript and a numeric grade is reported to the high schools for midterms and final grades.

7. **Where are the locations of the Tutoring Centers, and how can I find their hours of operation?**

MAIN CAMPUS

English & Humanities - Johnson Hall (JH), Rooms 206 & 208

Math - Johnson Hall (JH), Rooms 106 & 108

Science - Health Sciences Center (HSC), Room 121C

GONZALES CENTER

Gonzales Center, Room 100

View hours of operation for all locations at VictoriaCollege.edu/TutoringCenter.

8. **Is my dual credit class all year long?**

Traditional college courses are 16-weeks long during fall or spring semesters. 4 and 8 week courses are also available based on high school allowances.

PRE-COLLEGE PROGRAMS & RECRUITMENT

Phone: (361) 485-6823

Fax: (361) 582-2525

Email: PreCollegePrograms@VictoriaCollege.edu

Website: www.VictoriaCollege/PreCollegePrograms

Office Hours:

Fall & Spring:

Monday–Friday • 8 a.m.–5 p.m.

Summer:

Monday–Thursday • 8 a.m.–6 p.m.

Physical Location:

Student Services Building, Suite 105

Building 8 on VC Campus Map

Mailing Address:

Victoria College

Pre-College Programs & Recruitment

2200 E. Red River Street

Victoria, TX 77901

Pre-College Programs & Recruitment Team

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Est. 1925

