



FERPA Release Form

The Family Educational Rights & Privacy Act

Financial Aid

Phone (361) 572-6415

Admissions

Phone (361) 573-3291

Business Office

Phone (361) 573-3291

Please note that this release will **not** be accepted via fax, email or mail. It must be submitted in person with a photo ID.

Student InformationName: _____
Last First MI

Student ID: _____ Date of Birth: _____

Address: _____
Street/Apt. City State Zip

Home Phone: _____ Work Phone: _____

Cell Phone: _____ Email: _____

I give permission for Victoria College to release all records listed to the recipient(s) listed below.

Student Signature_____
Date**Authorization to Release Education Information****ALL RECORDS**

Payment Center – Includes tuition & fee balances, financial aid holds, mailing & billing address, payment plans, accounting statements, collections information & debt information. Please note, dollar amounts cannot be discussed over the phone.

Admission – Includes date of application, program selection, documents received, documents pending, date of admission, admission status and conditions of admission.

Registration – Includes current enrollment, dates of enrollment activity, enrollment status, residency status, semesters attended & mailing address information.

Academic Records – Includes courses taken, grades received, GPA, academic progress, honors, transfer credit award & degrees awarded.

Financial Aid – Includes all general financial aid information. Please note, dollar amounts cannot be discussed over the phone.

KEY Center Membership, Club Activities, etc.**Testing** Other (please list): _____

Education Information Release Recipient(s)

PLEASE PRINT CLEARLY

(P=Parent, G=Guardian, S=Spouse, O=Other)

Release to Cancel Name: _____
Relationship (Check one) P G S O

Release to Cancel Name: _____
Relationship (Check one) P G S O

Release to Cancel Name: _____
Relationship (Check one) P G S O

Release to Cancel Name: _____
Relationship (Check one) P G S O

SPAIDEN – Additional Identification Tab