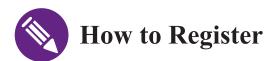
# Dual Credit Registration & Payments Spring 2019





#### PRE-COLLEGE PROGRAMS

Victoria College's Pre-College Programs Department will register all students in dual credit classes.

Dual credit students should check their Pirate Portal email at least once a week. They will receive an email once they are registered in their dual credit class(es).

Dual Credit
Payment Deadline is
Tuesday, Jan. 8, 2019
at 5 p.m.

All unpaid classes will be dropped if not paid by the payment due date and time.



#### PAY ONLINE

Pirate Portal > Payments folder > Make/Manage Payments

#### **PAY IN PERSON**

Payments Office, Main Campus, (361) 485-6840 Monday—Thursday • 7:30 a.m.–6 p.m. **and** Friday • 7:30 a.m.–5 p.m. Closed Nov. 17–25 and Dec. 15–Jan. 1 and closed Jan. 7 until 1 p.m.

VC Gonzales Center, (830) 672-6251 Monday-Friday • 8 a.m.-5 p.m. Closed Nov. 17-25, Dec. 15-Jan. 1, and Jan. 7

#### **PAYMENT PLANS**

Once you have received the email confirmation that you are registered for classes, you can enroll in a payment plan to secure your classes (Pirate Portal > Payments folder > Make/Manage Payments > Payment Plans > Enroll).

A \$20 nonrefundable fee is required to enroll in a payment plan. Before you submit a payment in a payment plan, a schedule of payment deadlines and amounts due will be provided.

A \$25 late fee will be charged for each payment that is not received by the due date. Payment plans are available online in the Pirate Portal or in person at the Payments Office or the VC Gonzales Center.

# **My Information**

My Dual Credit Checklist VictoriaCollege.edu/PreCollegePrograms						
	VC Application	ApplyTexas.org				
	Official High School Transcript	Name of High School:				
	Test Scores (TSI, ACT, SAT, other)	Schedule your TSI at VictoriaCollege.edu/Explore/GettingStarted/ TSI				
	Financial Aid & Scholarships	VictoriaCollege.edu/FinancialAid				
	Dual Credit & Early Admission Agreement	VictoriaCollege.edu/PreCollegePrograms > Forms  Before Jan. 8 @ 5 p.m.				
	FERPA Form (Optional)					
	Pay Tuition					
	Buy Books	VictoriaCollege.edu/Bookstore				
Other Items Needed:						

My Pirate Portal Info VictoriaCollege.edu > Pirate Portal				
Username:				
Password:				
Email:				

Need assistance with your Pirate Portal username and password? Contact the Computer Helpdesk at (361) 582-2509.

My Testing Center Info (Appointment Plus) VictoriaCollege.edu/TestingCenter		
Username:		
Password:		

Need assistance with your Appointment Plus username and password? Contact the Testing Center at (361) 582-2589.

## **Dates to Remember**

	Spring (16-Week)	Spring (1 <sup>st</sup> 8-Week)	Spring (2 <sup>nd</sup> 8-Week)
100% Refund	Jan. 13	Jan. 13	March 17
Classes Begin	Jan. 14	Jan. 14	March 18
Official Reporting Date (ORD)	Jan. 30	Jan. 22	March 25
70% Refund	Jan. 14-Feb. 4	Jan. 14–24	March 18-27
25% Refund	Feb. 5–11	Jan. 25–28	March 28-29
Last Day to drop with a W or Q	April 3	Feb. 19	April 23
Classes End	May 9	March 8	May 9

#### **JANUARY**

Monday, Jan. 21, 2019 COLLEGE CLOSED-Martin Luther King Jr. Day-No School

#### **MARCH**

Sunday, March 10, 2019 COLLEGE CLOSED-Spring Break-No School Monday, March 11, 2019 COLLEGE CLOSED-Spring Break-No School Tuesday, March 12, 2019 COLLEGE CLOSED-Spring Break-No School Wednesday, March 13, 2019 COLLEGE CLOSED-Spring Break-No School Thursday, March 14, 2019 COLLEGE CLOSED-Spring Break-No School Friday, March 15, 2019 COLLEGE CLOSED-Spring Break-No School Saturday, March 16, 2019 COLLEGE CLOSED-Spring Break-No School

#### **APRIL**

Friday, April 19, 2019 COLLEGE CLOSED-Good Friday-No School

### MAY

Saturday, May 11, 2019 Commencement

# **Contact Information:**

#### PRE-COLLEGE PROGRAMS & DUAL CREDIT

#### **All High Schools**

Victoria College Main Campus Student Services Building, 2200 East Red River Street, Victoria, TX Building 8 on the campus map PreCollegePrograms@VictoriaCollege.edu (361) 485-6823

#### Victoria East High School

Bailey Koebrick 4103 East Mockingbird Lane, Victoria, TX Located in the VEHS Library Bailey.Koebrick@VictoriaCollege.edu (361) 788-2820, ext. 38652

#### Victoria West High School

Jasmine Boston 307 West Tropical Drive, Victoria, TX Located in the VWHS Library Jasmine.Boston@VictoriaCollege.edu (361) 788-2830, ext. 39150