

Dual Credit Registration & Payments Spring 2019



How to Register

PRE-COLLEGE PROGRAMS

Victoria College's Pre-College Programs Department will register all students in dual credit classes.

Dual credit students should check their Pirate Portal email at least once a week. They will receive an email once they are registered in their dual credit class(es).

**Dual Credit
Payment Deadline is
Tuesday, Jan. 8, 2019
at 5 p.m.**

All unpaid classes will be
dropped if not paid by the
payment due date and time.



How to Pay

PAY ONLINE

Pirate Portal > Payments folder > Make/Manage Payments

PAY IN PERSON

Payments Office, Main Campus, (361) 485-6840

Monday–Thursday • 7:30 a.m.–6 p.m. **and**

Friday • 7:30 a.m.–5 p.m.

Closed Nov. 17–25 and Dec. 15–Jan. 1

and closed Jan. 7 until 1 p.m.

VC Gonzales Center, (830) 672-6251

Monday–Friday • 8 a.m.–5 p.m.

Closed Nov. 17–25, Dec. 15–Jan. 1, and Jan. 7

PAYMENT PLANS

Once you have received the email confirmation that you are registered for classes, you can enroll in a payment plan to secure your classes (Pirate Portal > Payments folder > Make/Manage Payments > Payment Plans > Enroll).

A \$20 nonrefundable fee is required to enroll in a payment plan. Before you submit a payment in a payment plan, a schedule of payment deadlines and amounts due will be provided.

A \$25 late fee will be charged for each payment that is not received by the due date. Payment plans are available online in the Pirate Portal or in person at the Payments Office or the VC Gonzales Center.

My Information

My Dual Credit Checklist

VictoriaCollege.edu/PreCollegePrograms

VC Application	ApplyTexas.org
Official High School Transcript	Name of High School:
Test Scores (TSI, ACT, SAT, other)	Schedule your TSI at VictoriaCollege.edu/Explore/GettingStarted/ TSI
Financial Aid & Scholarships	VictoriaCollege.edu/FinancialAid
Dual Credit & Early Admission Agreement	VictoriaCollege.edu/PreCollegePrograms > Forms
FERPA Form (Optional)	
Pay Tuition	Before Jan. 8 @ 5 p.m.
Buy Books	VictoriaCollege.edu/Bookstore
Other Items Needed:	

My Pirate Portal Info

VictoriaCollege.edu > Pirate Portal

Username:

Password:

Email:

Need assistance with your Pirate Portal username and password? Contact the Computer Helpdesk at (361) 582-2509.

My Testing Center Info (Appointment Plus)

VictoriaCollege.edu/TestingCenter

Username:

Password:

Need assistance with your Appointment Plus username and password? Contact the Testing Center at (361) 582-2589.

Dates to Remember

	Spring (16-Week)	Spring (1 st 8-Week)	Spring (2 nd 8-Week)
100% Refund	Jan. 13	Jan. 13	March 17
Classes Begin	Jan. 14	Jan. 14	March 18
Official Reporting Date (ORD)	Jan. 30	Jan. 22	March 25
70% Refund	Jan. 14–Feb. 4	Jan. 14–24	March 18–27
25% Refund	Feb. 5–11	Jan. 25–28	March 28–29
Last Day to drop with a W or Q	April 3	Feb. 19	April 23
Classes End	May 9	March 8	May 9

JANUARY

Monday, Jan. 21, 2019 COLLEGE CLOSED—Martin Luther King Jr. Day—No School

MARCH

Sunday, March 10, 2019 COLLEGE CLOSED—Spring Break—No School

Monday, March 11, 2019 COLLEGE CLOSED—Spring Break—No School

Tuesday, March 12, 2019 COLLEGE CLOSED—Spring Break—No School

Wednesday, March 13, 2019 COLLEGE CLOSED—Spring Break—No School

Thursday, March 14, 2019 COLLEGE CLOSED—Spring Break—No School

Friday, March 15, 2019 COLLEGE CLOSED—Spring Break—No School

Saturday, March 16, 2019 COLLEGE CLOSED—Spring Break—No School

APRIL

Friday, April 19, 2019 COLLEGE CLOSED—Good Friday—No School

MAY

Saturday, May 11, 2019 Commencement

Contact Information:

PRE-COLLEGE PROGRAMS & DUAL CREDIT

All High Schools

Victoria College Main Campus
 Student Services Building, 2200 East Red River Street, Victoria, TX
[Building 8 on the campus map](#)
 PreCollegePrograms@VictoriaCollege.edu
 (361) 485-6823

Victoria East High School

Bailey Koebrick
 4103 East Mockingbird Lane, Victoria, TX
 Located in the VEHS Library
 Bailey.Koebrick@VictoriaCollege.edu
 (361) 788-2820, ext. 38652

Victoria West High School

Jasmine Boston
 307 West Tropical Drive, Victoria, TX
 Located in the VWHS Library
 Jasmine.Boston@VictoriaCollege.edu
 (361) 788-2830, ext. 39150