



Dual Credit & Early Admission Agreement

- I understand that the **student must complete an Apply Texas application** and **meet with their high school counselor to determine dual credit award** prior to the registration process.
- I understand I will be enrolling in a college credit course(s) at Victoria College and will be receiving a letter grade that will be recorded on my permanent college transcript. A numerical grade may appear on the high school transcript for dual credit courses; conversion and weight of grades is the responsibility of the respective high school.
- I understand that Victoria College has no discretion to determine if any course(s) that I take will count as dual credit on my high school transcripts.
- I also understand that it is my responsibility to know what my tuition and fees total for the semester in which I am enrolled and pay by the deadlines set by Victoria College. It is my responsibility to be able to locate these payment deadlines. If I belong to a school district that pays for my tuition, fees, and/or books, that it is that school district's discretion as to the terms and conditions of what they will or will not award funds for, and in return it is my responsibility to make sure that those funds are applied to my account.
- If I elect to pay by an installment plan, I understand that the installment plan fee of \$20.00 is **non-refundable**. I understand that my initial payment method must remain the same for the second and third installment as per the installment agreement made with the Payments Office.
- I understand that if I wish to **withdraw from or drop** any of my college course(s) it is my responsibility **to first discuss this matter with my parent(s) and high school counselor**. In order to official drop a course I may do so through my Pirate Portal. I also understand that I may or may not receive a refund based on the timeframe I decide to withdraw from my college course(s). It is my responsibility to be able to locate these refund periods.
- I understand that by enrolling at Victoria College, I am responsible for knowing, understanding, and following all policies, rules, and regulations at Victoria College in addition to following the rules and regulations set forth by the high school. I also understand that as a minor, I may come into contact with adult content, controversial issues and opinions, and differing belief practices.
- I understand that all core curriculum courses are required by law to transfer to any public institution in the state of Texas; and it is my responsibility to ensure that any coursework attempted at Victoria College is following an appropriate degree plan of the institution that a degree is sought after.
- I understand that I and one parent/guardian are expected to attend Dual Credit Orientation prior to the first semester of enrollment.
- I understand my high school counselor(s) and principal(s) have legal, academic privilege to my Victoria College records. These individuals will be granted permission to obtain information related to the following:

Once you and your parent/guardian have read this form please complete and submit the Dual Credit & Early Admission Agreement Form which can be found at <https://victoriacollege.formstack.com/forms/precollegedceaagreementform>