

The SAPAC meeting is held on the 2<sup>nd</sup> Tuesday of every month. This form must be submitted to the Financial Aid Office no later than the **Friday** before the committee meets. Results will be posted to your Pirate Portal status tab by the Wednesday after the meeting and a letter sent to your college email address.

**FINANCIAL AID APPEAL APPLICATION**

You have been denied financial assistance for not meeting the requirements of The Victoria College Satisfactory Academic Progress Guidelines. You received aid while in warning status and failed to meet the Satisfactory Academic Progress Policy for a 2<sup>nd</sup> semester.

***If this application is INCOMPLETE, it will not be reviewed***

Student Name: _____
VC Student ID: _____
Telephone: (____) _____
E-mail: _____
Currently Enrolled: YES NO (Circle one) Semester Appealing for: Fall Spring Summer (Circle one)

**Main Campus**  
2200 E. Red River Street  
Victoria, TX 77901  
(361) 573-3291  
(877) 843-4369

**Emerging Technology  
Complex**  
7403 Lone Tree Road  
Victoria, TX 77905  
(361) 580-3700

**Gonzales Center**  
424 E. Sarah Dewitt  
Gonzales, TX 78629  
(830) 672-6251

**Vocational Nursing  
Program - Cuero**  
2550 N. Esplanade  
Cuero, TX 77954  
(361) 277-6760

**Zelda L. Allen  
School of Nursing**  
1410 N. Texana  
Hallettsville, TX 77964  
(361) 798-2289

**Required: Attach the following documents for all appeals:**

1. FAFSA ([www.fafsa.gov](http://www.fafsa.gov)) (Student Aid Report – print the comment section only)
2. NSLDS ([www.nsls.ed.gov](http://www.nsls.ed.gov)) financial aid review (submit printout)
3. All unofficial college transcripts (Pirate Portal)
4. A Degree Plan listing the classes still needed at VC, signed by a VC academic advisor

**Please select all that apply for this appeal:** See the 2018-2019 Satisfactory Academic Progress (SAP) policy for more information.

<input type="checkbox"/>	Cumulative G.P.A. (excluding developmental courses) below 2.0
<input type="checkbox"/>	Unsatisfactory completion of hours (67%) or Pace (including developmental courses)
<input type="checkbox"/>	Hours in excess of 150% of degree/certificate requirements
<input type="checkbox"/>	Bachelor's degree earned

**What is your current VC degree plan (a formal acceptance letter is not required for these degree plans)? (circle one)**

- Associate of Science
- Associate of Arts
- Associate of Applied Science
- Certificate

**For students appealing for the ADN, LVN, or PTA programs ONLY: Have you received a formal acceptance letter from the ADN, LVN, or PTA program?** Yes No

If yes, which one? \_\_\_\_\_ (please attach copy of acceptance letter)

If **no**, a copy of your formal acceptance letter is required before your appeal will be accepted by the Financial Aid Department. Wait to submit your Financial Aid Appeal until you have received an acceptance letter from your desired program.

Please explain to the committee what circumstances have led to your current suspension status (submit any relevant documentation such as death certificate, medical information, etc.):

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Please explain what has changed in your situation that will allow you to make SAP:

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**If you are appealing for hours in excess of 150% of degree/certificate requirements or for having earned a Bachelor's Degree, please be aware that all college transcripts must be on file before the committee will review your appeal.** Unofficial copies are acceptable to the committee but they must be complete transcripts for each individual institution inclusive of all coursework attempted and completed.

I understand that an email will be sent to my Pirate Portal email address to notify me of the Committee's decision: \_\_\_\_\_ (initial here)

I understand that if I am approved by the Satisfactory Academic Progress Committee, I must complete PLAN Counseling with the Financial Aid Department before my financial aid will be available for my use: \_\_\_\_\_ (initial here)

I understand that if I do not meet the requirements of this Academic Plan, I will no longer be eligible for Title IV Funds: \_\_\_\_\_ (initial here)

*I understand that decisions are made on a case-by-case basis. I have read the Satisfactory Academic Progress Guidelines. If approved, I will be expected to make academic progress in the semester for which my appeal has been approved. I understand my file may require further review before I can receive financial aid funds.*

Student Signature \_\_\_\_\_ Date \_\_\_\_\_

RETURN FORM TO: Victoria College  
Financial Aid Office  
2200 East Red River  
Victoria, TX 77901  
Fax# (361) 572-6493  
[Financialaid@victoriacollege.edu](mailto:Financialaid@victoriacollege.edu)