

**PLUS LOAN REQUEST FORM (Loans to Parents)  
2018-2019**

**Main Campus**  
2200 E. Red River Street  
Victoria, TX 77901  
(361) 573-3291  
(877) 843-4369

**Emerging Technology  
Complex**

7403 Lone Tree Road  
Victoria, TX 77905  
(361) 580-3700

**Gonzales Center**

424 E. Sarah Dewitt  
Gonzales, TX 78629  
(830) 672-6251

**Vocational Nursing  
Program - Cuero**

2550 N. Esplanade  
Cuero, TX 77954  
(361) 277-6760

**Zelda L. Allen  
School of Nursing**

1410 N. Texana  
Hallettsville, TX 77964  
(361) 798-2289

**STUDENT INFORMATION**

Student Name: \_\_\_\_\_

Student ID V#: \_\_\_\_\_

The student is applying for the Federal Stafford Loan: Yes \_\_\_\_ No \_\_\_\_

**PARENT INFORMATION**

The parent completing this information will be certified as the PLUS Loan borrower.

Parent Name: \_\_\_\_\_

Street Address:  
\_\_\_\_\_

City/State/Zip Code:  
\_\_\_\_\_

Primary/Alternate Phone Number: \_\_\_\_\_

U.S. Citizen: Yes \_\_\_\_ No \_\_\_\_

Date of birth: \_\_\_\_\_

State of Legal Residence: \_\_\_\_\_ Date became a resident: \_\_\_\_\_

Driver License State and Number: \_\_\_\_\_

Please make check payable to: Parent \_\_\_\_ Student \_\_\_\_ Loan Amount Requested: \$ \_\_\_\_\_

Parent Signature: \_\_\_\_\_ Date: \_\_\_\_\_

## Instructions for Parent PLUS Loans 2018-2019



### Federal Direct Parent PLUS Loan Instructions:

**Step 1:** You must complete the VC Financial Aid process to be considered for a Federal Parent PLUS loan. This includes, but is not limited to, the Free Application for Federal Student Aid (FAFSA) and the VC Parent PLUS loan request form.

**Log on to [studentloans.gov](http://studentloans.gov) to complete the steps 2-4.**

**Step 2:** Under “Parent Borrowers,” complete the “*apply for a PLUS loan*” which is the application based on credit.

**Step 3: Complete Entrance Counseling.** To complete Entrance Counseling for PLUS Loans, you will need: 20-30 minutes; Your FSA ID (not the PIN). (If you do not have a FSA ID, please visit the FSA ID website); and School Name: **The Victoria College.** **NOTE: The Victoria College requires all parent borrowers to complete Entrance Counseling.**

**Step 4: Sign your Master Promissory Note.** To complete a Master Promissory Note (MPN) for PLUS Loans, you will need: approximately 30 minutes (MPN must be completed in a single session, be sure you allow enough time to complete).

*If you have previously completed either a Direct Loan MPN or a Direct PLUS Loan application, some of this information may be populated for you. You should review any populated information carefully for accuracy.*

The Department of Education (DOE) will not release funds to VC until a signed Master Promissory Note is on file, with either an electronic signature or a paper MPN. Do not send your paper MPN to Victoria College; it must be sent to the Department of Education to be processed. Be aware that all required fields must be completed before your loan will process and incorrect information may cause a delay in receiving your funds. Your MPN is valid for 10 years before being required to sign a new MPN.

If you have questions regarding the MPN process, you may call the Department of Education at 1-800-557-7394. It is recommended that you contact the DOE after completing the process to confirm your application is complete and does not require further action by you.