

Registration & Payments

Spring 2019



Priority Registration **Current Students Only** (students who are currently enrolled in Fall 2018 credit courses)

45+ Earned Credit Hours

Oct. 29
at 7:30 a.m.
through
Nov. 2 at 5 p.m.

Payment Due:
Fri., Nov. 30
at noon

30+ Earned Credit Hours

Oct. 30
at 7:30 a.m.
through
Nov. 2 at 5 p.m.

Payment Due:
Fri., Nov. 30
at noon

15+ Earned Credit Hours

Oct. 31
at 7:30 a.m.
through
Nov. 2 at 5 p.m.

Payment Due:
Fri., Nov. 30
at noon

0+ Earned Credit Hours

Nov. 1
at 7:30 a.m.
through
Nov. 2 at 5 p.m.

Payment Due:
Fri., Nov. 30
at noon

PRIORITY REGISTRATION CURRENT STUDENTS ONLY

WHAT ARE EARNED CREDIT HOURS?

Earned credit hours are the sum of undergraduate transfer hours plus undergraduate institutional hours.

WHERE CAN I VIEW MY HOURS?

Pirate Portal > Registration folder > Student Profile link > Overall Hours

Regular Registration **All Students** (new and returning students)

Nov. 5
at 7:30 a.m.
through
Nov. 30 at noon

Payment Due:
Fri., Nov. 30
at noon

Nov. 30
at 6 p.m.
through
Dec. 14 at noon

Payment Due:
Fri., Dec. 14
at noon

Dec. 14
at 6 p.m.
through
Jan. 10 at 5 p.m.

Payment Due:
Thurs., Jan. 10
at 5 p.m.

NOTE: All unpaid classes will be dropped if not paid by the payment due date and time.



How to Register

REGISTER ONLINE

Online registration is available any time registration is open from Monday, Oct. 29, 2018 through Thursday, Jan. 10, 2019. Registration closes from noon to 6 p.m. on payment deadline days.

REGISTER WITH AN ADVISOR

Advising & Counseling Services, Main Campus

Monday–Thursday • 7:30 a.m.–6 p.m. **and**

Friday • 7:30 a.m.–5 p.m.

Closed Nov. 17–25 and Dec. 15–Jan. 1 and closed Jan. 7 until 1 p.m.

VC Gonzales Center

Monday–Friday • 8 a.m.–5 p.m.

Closed Nov. 17–25, Dec. 15–Jan. 1, and Jan. 7



How to Pay

PAY ONLINE

Pirate Portal > Payments folder > Make/Manage Payments

PAY IN PERSON

Payments Office, Main Campus, (361) 485-6840

Monday–Thursday • 7:30 a.m.–6 p.m. **and**

Friday • 7:30 a.m.–5 p.m.

Closed Nov. 17–25 and Dec. 15–Jan. 1 and closed Jan. 7 until 1 p.m.

VC Gonzales Center, (830) 672-6251

Monday–Friday • 8 a.m.–5 p.m.

Closed Nov. 17–25, Dec. 15–Jan. 1, and Jan. 7

PAYMENT PLANS

Once you have registered for classes, you can enroll in a payment plan to secure your classes (Pirate Portal > Payments folder > Make/Manage Payments > Payment Plans > Enroll).

A \$20 nonrefundable fee is required to enroll in a payment plan. Before you submit a payment in a payment plan, a schedule of payment deadlines and amounts due will be provided.

A \$25 late fee will be charged for each payment that is not received by the due date. Payment plans are available online in the Pirate Portal or in person at the Payments Office or the VC Gonzales Center.

Questions?

Call, live chat, or email the VC Call Center with your questions:

Call: (361) 573-3291

Live Chat: Visit VictoriaCollege.edu and click “Chat Now”

Email: CallCenter@VictoriaCollege.edu

Monday–Friday • 8 a.m.–5 p.m.

Closed Nov. 17–25 and Dec. 15–Jan. 1 and closed Jan. 7 until 1 p.m.

Dates to Remember

	Spring (16-Week)	Spring (1 st 8-Week)	Spring (2 nd 8-Week)
100% Refund*	Jan. 13	Jan. 13	March 17
Classes Begin	Jan. 14	Jan. 14	March 18
Official Reporting Date (ORD)	Jan. 30	Jan. 22	March 25
70% Refund*	Jan. 14–Feb. 4	Jan. 14–24	March 18–27
25% Refund*	Feb. 5–11	Jan. 25–28	March 28–29
Last Day to drop with a W or Q*	April 3	Feb. 19	April 23
Classes End	May 9	March 8	May 9

Dropping a Class

If you drop a class and have financial aid, please review the Return of Title IV Funds Policy located in the VC Catalog and contact Financial Aid prior to dropping your class.

Contact Financial Aid

Email: FinancialAid@VictoriaCollege.edu

Live Chat: VictoriaCollege.edu > “Live Chat”

Call: (361) 572-6415

Stop By: VC Main Campus, Bldg. 8 (Victoria)

JANUARY

Monday, Jan. 21, 2019 COLLEGE CLOSED—Martin Luther King Jr. Day—No School

MARCH

Sunday, March 10, 2019 COLLEGE CLOSED—Spring Break—No School

Monday, March 11, 2019 COLLEGE CLOSED—Spring Break—No School

Tuesday, March 12, 2019 COLLEGE CLOSED—Spring Break—No School

Wednesday, March 13, 2019 COLLEGE CLOSED—Spring Break—No School

Thursday, March 14, 2019 COLLEGE CLOSED—Spring Break—No School

Friday, March 15, 2019 COLLEGE CLOSED—Spring Break—No School

Saturday, March 16, 2019 COLLEGE CLOSED—Spring Break—No School

APRIL

Friday, April 19, 2019 COLLEGE CLOSED—Good Friday—No School

MAY

Saturday, May 11, 2019 Commencement

My Information

My Checklist

VictoriaCollege.edu/AdmissionSteps

VC Application	ApplyTexas.org
Financial Aid & Scholarships	VictoriaCollege.edu/FinancialAid
Official High School/GED Transcript	Name of High School:
Official College/Univeristy Transcript	Name of College/University:
Test Scores (TSI, ACT, SAT, other)	Schedule your TSI at VictoriaCollege.edu/Explore/GettingStarted/TSI
Bacterial Meningitis Shot Record	Dated by Jan. 4, 2019 or submit a waiver
SaVE Act Training (Safe Colleges)	Check your Pirate Portal email
Pirate Orientation	VictoriaCollege.edu/PirateOrientation
Transient Approval Form	VictoriaCollege.edu/Admissions > Forms
Pay Tuition	Before your payment due date
Buy Books	VictoriaCollege.edu/Bookstore

My Pirate Portal Info

VictoriaCollege.edu > Pirate Portal

Username:

Password:

Email:

Need assistance with your Pirate Portal username and password? Contact the Computer Helpdesk at (361) 582-2509.

My Testing Center Info (Appointment Plus)

VictoriaCollege.edu/TestingCenter

Username:

Password:

Need assistance with your Appointment Plus username and password? Contact the Testing Center at (361) 582-2589.