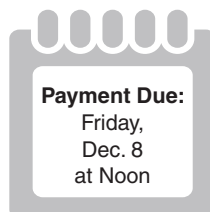


Registration & Payments Spring 2018



VIP Registration: Priority Registration for Current Students Your total earned credit hours determines when you can register.

Registration Dates	Total Earned Credit Hours
Nov. 6-9	45 or more
Nov. 7-9	30 or more
Nov. 8-9	15 or more
Nov. 9	0 or more



WHAT ARE TOTAL EARNED CREDIT HOURS?

Total earned credit hours are the sum of undergraduate transfer hours plus undergraduate institutional hours.

WHERE IN THE PIRATE PORTAL CAN I VIEW MY HOURS?

Pirate Portal > Registration folder > Registration Status link

Registration: All Students

Registration Open
Nov. 10 at 7:30 a.m.
through
Dec. 8 at Noon

Payment Due:
Friday,
Dec. 8
at Noon

Registration Open
Dec. 8 at 5 p.m.
through
Dec. 15 at Noon

Payment Due:
Friday,
Dec. 15
at Noon

Registration Open
Dec. 15 at 5 p.m.
through
Jan. 10 at 5 p.m.

Payment Due:
Wednesday,
Jan. 10
at 5 p.m.

Know Your Payment Deadline

All unpaid classes will be dropped if not paid by the payment due date and time.

Registration Options

REGISTER ONLINE

Online registration is available any time registration is open between Friday, Nov. 10, 2017 to Wednesday, Jan. 10, 2018.

Pirate Portal > Registration folder > Classes Registration Cart **or**
Pirate Portal > Registration folder > College Scheduler-Add Classes **or**
Pirate Portal > Registration folder > Look Up Classes

REGISTER WITH AN ADVISOR

Advising & Counseling Services, Main Campus
Monday–Thursday • 7:30 a.m.–6 p.m. **and**
Friday • 7:30 a.m.–5 p.m.

Gonzales Center
Monday–Friday • 8 a.m.–5 p.m.

Both offices will be closed Dec. 16, 2017 through Jan. 1, 2018 for Winter Break. Advising & Counseling Services will be closed from 7:30 to 11 a.m. on Monday, Jan. 8, 2018, and the Gonzales Center will be closed all day on Jan. 8, 2018.

Payment Options **All unpaid classes will be dropped if not paid by the payment due date and time.**

PAY ONLINE

Pirate Portal > Payments folder > Make/Manage Payments

PAY IN PERSON

Payments Office, Main Campus (361) 485-6840
Monday–Thursday • 7:30 a.m.–6 p.m. **and**
Friday • 7:30 a.m.–5 p.m.

Gonzales Center
Monday–Friday • 8 a.m.–5 p.m.

Both offices will be closed Dec. 16, 2017 through Jan. 1, 2018 for Winter Break. The Payments Office will be closed from 7:30 to 11 a.m. on Monday, Jan. 8, 2018, and the Gonzales Center will be closed all day on Jan. 8, 2018.

PAYMENT PLANS

Once you have registered for classes, you can enroll in a payment plan to secure your classes. Pirate Portal > Payments folder > Make/Manage Payments > Payment Plans > Enroll

\$20 nonrefundable fee
50% due before Dec. 8 at Noon, Dec. 15 at Noon, or Jan. 10 at 5 p.m.
25% due March 2, 2018
25% due April 13, 2018

A \$25 late fee will be charged for each payment that is not received by the due date. Payment plans are available online in the Pirate Portal or in person at the Payments Office or Gonzales Center.

Dates to Remember

DECEMBER

Friday, Dec. 8, 2017	VIP Registration Payment Due by Noon (16-Week, First 8-Week, Second 8-Week)
Friday, Dec. 8, 2017	Registration Payment Due by Noon (16-Week, First 8-Week, Second 8-Week)
Friday, Dec. 15, 2017	Registration Payment Due by Noon (16-Week, First 8-Week, Second 8-Week)

JANUARY

Wednesday, Jan. 10, 2018	Registration Payment Due by 5 p.m. (16-Week, First 8-Week, Second 8-Week)
Monday, Jan. 15, 2018	Last day to receive 100% refund* (16-Week and First 8-Week)
Monday, Jan. 15, 2018	COLLEGE CLOSED - MLK Jr. Day
Tuesday, Jan. 16, 2018	Classes begin (16-Week and First 8-Week)
Tuesday, Jan. 23, 2018	ORD - Official Reporting Day (First 8-Week)
Tuesday, Jan. 23, 2018	Last Day to charge with financial aid at the Bookstore (First 8-Week)
Thursday, Jan. 25, 2018	Last day to receive 70% refund* (First 8-Week)
Monday, Jan. 29, 2018	Last day to receive 25% refund* (First 8-Week)
Wednesday, Jan. 31, 2018	ORD - Official Reporting Day (16-Week)
Wednesday, Jan. 31, 2018	Last Day to charge with financial aid at the Bookstore (16-Week)

FEBRUARY

Monday, Feb. 05, 2018	Last day to receive 70% refund* (16-Week)
Monday, Feb. 12, 2018	Last day to receive 25% refund* (16-Week)
Friday, Feb. 16, 2018	Pell Grant Refunds (16-Week, First 8-Week)
Tuesday, Feb. 20, 2018	Last day to drop a class with a W or Q* (First 8-Week)
Friday, Feb. 23, 2018	Loan Refunds (16-Week, First 8-Week)

MARCH

Friday, March 2, 2018	Second payment plan due date 25%
Wednesday, Mar. 07, 2018	Finals begin (First 8-Week)
Friday, Mar. 09, 2018	Registration Payment Due by 5 p.m. (Second 8-Week)
Monday, Mar. 12, 2018	COLLEGE CLOSED - Spring Break
Tuesday, Mar. 13, 2018	COLLEGE CLOSED - Spring Break
Wednesday, Mar. 14, 2018	COLLEGE CLOSED - Spring Break
Thursday, Mar. 15, 2018	COLLEGE CLOSED - Spring Break
Friday, Mar. 16, 2018	COLLEGE CLOSED - Spring Break
Sunday, Mar. 18, 2018	Last day to receive 100% refund* (Second 8-Week)
Monday, Mar. 19, 2018	Classes begin (Second 8-Week)
Monday, Mar. 26, 2018	ORD - Official Reporting Day (Second 8-Week)
Monday, Mar. 26, 2018	Last Day to charge with financial aid at the Bookstore (Second 8-Week)
Wednesday, Mar. 28, 2018	Last day to receive 70% refund* (Second 8-Week)
Friday, Mar. 30, 2018	COLLEGE CLOSED - Good Friday

APRIL

Monday, Apr. 02, 2018	Last day to receive 25% refund* (Second 8-Week)
Wednesday, Apr. 04, 2018	Last day to drop a class with a W or Q* (16-Week)
Friday, Apr. 13, 2018	Third payment plan due date 25%
Friday, Apr. 13, 2018	Last day to apply for Spring Graduation
Tuesday, Apr. 24, 2018	Last day to drop a class with a W or Q* (Second 8-Week)

MAY

Monday, May 07, 2018	Finals begin (16-Week, Second 8-Week)
Saturday, May 12, 2018	Commencement

+Dropping a Class

If you drop a class and have financial aid please review the Return of Title IV Funds Policy located in the VC Catalog and contact Financial Aid prior to dropping your class. FinancialAid@VictoriaCollege.edu, (361) 572-6415, or Live Chat.