

MINUTES of the REGULAR MEETING
of the BOARD OF TRUSTEES of VICTORIA COLLEGE
September 12, 2016

√ Ronald B. Walker	√ Daniel Cano
√ Luis A. Guerra	√ Catherine McHaney
√ V. Bland Proctor	√ Michelle Yates
	√ John Zacek

STAFF

√ Dr. David Hinds	√ Jennifer Yancey
√ Mary Ann Rodriguez	

MEDIA

X Victoria Advocate –
Gabby Canales

Guests: Keith Blundell, Babette Lowe, Lydia Huber, Matt Wiley, Dr. Betsy Crane, Jerry Hamilton, Cindy Buchholz, Dr. Ed Byerly, Coy Slavik, Tracey Bergstrom, Lydia Huber, Dr. Bill Coons, Marji Price-Seeger, Dr. Florinda Correa, Helen Dvorak, Terri Kurtz, 6 students from Terri Kurtz’s Team Building Class and Dr. Michael Hummel.

The Victoria College Board of Trustees met Monday, September 12, 2016 at 3:00 p.m. in the Corporate Training Room, Academic Building, Room 101. Mr. Ron Walker, Chair, presided over the meeting.

A. Call to Order:

1. Mr. Ron Walker called the meeting to order at 3:00 p.m. and announced that a quorum of board members was present
2. Dr. David Hinds certified that the agenda had been properly posted per Texas statute.

B. Citizen Communication:

1. The Public was invited to address the board. No public comments were heard during this time.

C. Consider Board of Trustees Committee Reports:

1. N/A

D. Items for Consideration:

1. **CONSIDER Minutes of the Special Board Meeting held on August 29, 2016.**
Mr. Luis Guerra moved to accept the minutes as presented. Mr. Bland Proctor seconded the motion. Motion carried unanimously.
2. **CONSIDER Fourth Quarter Investment Report 2015-2016**
Mr. Keith Blundell presented. He informed the board that this is the required quarterly disclosure of our investments for the quarter ended 08-31-16. The majority of the College’s funds are in DDA accounts at the depository bank due to minimum

interest rates higher than most investment rates. Those accounts are not considered investments since they are liquid. The remaining investments include a few Texpool accounts that we keep open in case the market turns around and the rates earned at Texpool become higher than our depository bank rate. The Texpool account balances are below the minimum balance required to earn interest. Mrs. Catherine McHaney moved to accept the investment report as presented. Mr. Luis Guerra seconded the motion. Motion carried unanimously.

3. CONSIDER Resolution Adopting the 2016 Victoria College Tax Rate

Mr. Keith Blundell presented. He reminded the Board that in July, they approved Rena Scherer to calculate the effective tax rate (ETR) and rollback rate for the college. The appraisals were completed by the VCAD and Ms. Scherer has performed those calculations. The taxable values decreased by 2.04%. New improvements are exempted from the ETR calculation and were at \$116,196,422. The ETR assessment of \$0.2006 per \$100 valuation would bring in \$353,129 less than what has been budgeted. The current rate of \$0.1925 per \$100 valuation would generate \$845,130 less than the proposed budget. A rate of \$0.2065 per \$100 valuation would be the rate needed to meet the proposed budget. The Rollback rate of \$0.2153 per \$100 valuation would generate \$539,762 more than the proposed budget. The Board voted to propose a tax rate of \$0.2065 at its meeting on August 11, 2016. Since this rate is higher than the effective tax rate, the Board was required to hold two public hearings on the proposed tax rate. Those meetings were held on August 22, 2016 and August 29, 2016. The Board is now required to adopt the tax rate within 3-14 days after the second public hearing and take a record vote. Mr. Luis Guerra moved to accept the proposed tax rate by a show of hands. Mrs. Catherine McHaney seconded the motion. All board members raised their hands in favor, the tax rate of \$0.2065 was approved.

4. CONSIDER Nomination of New Members to Advisory Board of the Museum of the Coastal Bend.

Ms. Sue Prudhomme presented. She informed the Board that the Advisory Board of the Museum of the Coastal Bend met on July 26, 2016 and voted to recommend Brigid Berger and Bill Harvey to three-year terms. Their biographies were attached. Mrs. Catherine McHaney moved to accept the nominations as presented. Mrs. Michelle Yates seconded the motion. Motion carried unanimously.

5. CONSIDER VC Board of Trustees Officers and Committees

Mrs. Catherine McHaney moved to keep the current officers as is. Mrs. Michelle Yates seconded the motion. Motion carried unanimously.

Mr. Ron Walker presented on the board committees. He informed the Board that Mr. V. Bland Proctor would be replaced with Dr. Daniel Cano on the Personnel and Policy Committee, Mrs. Michelle Yates would replace Mrs. Catherine McHaney as Chair of the Student Success & Programs Committee with Mrs. McHaney remaining as a member, and the Facilities Committee and the Finance and Resources Committee would remain as is.

6. CONSIDER VC Board of Trustees Conflict of Interest Statement

Mr. Ron Walker and Mrs. Jennifer Yancey addressed this item. The Policy Manual for the Victoria College Board of Trustees, Regulation 005 II B and II C, outlines the legal requirements board members must follow to file a Substantial Interest Affidavit, abstain

from voting and/or file a Conflict of Interest Statement for College activities related to contracting with vendors, business entities or in real property transactions with which the board member or family member has a substantial interest. This policy does not specifically address other areas of potential conflict of interest, such as community organizations, other non-profit organization relationships, etc... Non-profit boards have such statements and annually review their Conflict of Interest Policy and acknowledge in writing that they are aware of the organization's disclosure requirements. It is recommended that members of the College's governing board also annually sign a Conflict of Interest Statement. Mr. John Zacek moved to accept the Conflict of Interest Statement as presented and have all board members sign theirs. Mr. Luis Guerra seconded the motion. Motion carried unanimously.

7. CONSIDER Purchase of Goods or Services

Mr. Keith Blundell presented. The first one is the purchase of Electrical Supplies & Equipment for FY 16-17. This included the pricing for electrical supplies & equipment needed throughout FY 2016-2017. Mr. Bland Proctor moved to accept the purchase as presented. Mrs. Catherine McHaney seconded the motion. Motion carried unanimously.

The second purchase is for Janitorial Supplies & Equipment for FY 16-17. This includes pricing for janitorial supplies & equipment needed throughout FY 2016-2017. Mrs. Michelle Yates moved to accept the purchase as presented. Mr. Luis Guerra seconded the motion. Motion carried unanimously.

8. CONSIDER Resolution Honoring Kay and Ron Walker.

Ms. Jennifer Yancey presented. Mr. Ron Walker abstained from participating in any discussion. Every two years the Distinguished Citizen Award Committee and the Boy Scouts, South Texas Council, honor a citizen(s) who has demonstrated dedication to and support of this community through service, philanthropic support and leadership. This year, the committee will recognize Kay and Ron Walker. The Walkers have committed themselves to bettering the community through support of higher education, healthcare, the arts, economic development and historical preservation. They have distinguished themselves throughout the region. Ms. Yancey presented a Resolution for adoption to publicly acknowledge the significant contributions of Kay and Ron Walker and extend congratulations on their being recognized with the Distinguished Citizen Award. Mr. Luis Guerra moved to accept the resolution as presented. Mrs. Catherine McHaney seconded the motion. Motion carried unanimously.

9. EXECUTIVE SESSION: Executive Session is called under authority of the Texas Open Meetings Act, and in accordance with the Texas Government Code, under Section 551.074, to discuss personnel matters and contract of employment of the College President.

Mr. Ron Walker called the Trustees into Executive Session at 3:33 p.m. The session ended at 4:16 p.m. No action was taken.

There being no further business, the meeting adjourned at 4:22 p.m.

Ron Walker, Chair

V. Bland Proctor, Secretary