

**MINUTES of the SPECIAL MEETING**  
of the BOARD OF TRUSTEES of VICTORIA COLLEGE  
**August 29, 2016**

X Ronald B. Walker      √ V. Bland Proctor  
√ Luis A. Guerra      √ Michelle Yates  
√ Catherine McHaney    √ John Zacek

STAFF

√ Dr. David Hinds      √ Jennifer Yancey  
√ Mary Ann  
Rodriguez

MEDIA

X Victoria Advocate –  
Gabby Canales

**Guests:** Keith Blundell, Babette Lowe, Lydia Huber, Matt Wiley, Dr. Betsy Crane, Jerry Hamilton, Cindy Buchholz, Dr. Ed Byerly, Coy Slavik, Tracey Bergstrom, Lydia Huber, Dr. Bill Coons and Dr. Michael Hummel.

The Victoria College Board of Trustees met Monday, August 29, 2016 at 4:00 p.m. in the Corporate Training Room, Academic Building, Room 101. Mr. Luis Guerra, Vice Chair, presided over the meeting.

**A. Call to Order:**

1. Mr. Luis Guerra called the meeting to order at 4:05 p.m. and announced that a quorum of board members was present
2. Dr. David Hinds certified that the agenda had been properly posted per Texas statute.

**B. Citizen Communication:**

1. The Public was invited to address the board. No public comments were heard during this time.
2. The second public hearing on the 2016 tax rate was opened for public comment. No public comments were heard.

**C. Consider Board of Trustees Committee Reports:**

1. Finance & Resources – 8.22.16  
Mr. John Zacek briefly discussed the reports and noted that a committee recommendation would be discussed in a later agenda item.

**D. Items for Consideration:**

1. **CONSIDER Minutes of the Special Board Meeting held on August 22, 2016.**  
Mrs. Catherine McHaney moved to accept the minutes as presented. Mr. Bland Proctor seconded the motion. Motion carried unanimously.

**2. CONSIDER 2016-2017 Operating Budget**

Mr. Keith Blundell presented. He informed the board that the proposed budget was presented and discussed in the Board Workshops on June 8<sup>th</sup> and August 15<sup>th</sup>. The total budget increased \$120,677 or 0.3%. There are approximately \$486,000 in operational budget reductions over prior year. The Technology Plan expense was reduced \$248,473. There were no changes to the required tuition and fees, which were approved in March. However, there is a decline in tuition and fee revenues of \$248,934 due to a decline in credit hours and demand in workforce continuing education. There is a 5% increase in the adjunct pay, which sets the rate per instructional unit to \$600. It has been some time since this rate was increased and a more competitive rate will allow the college to better attract quality part-time instructors. The proposed budget also includes an adjustment in the pay structure for faculty and staff. The new structure is designed to be transparent, equitable and competitive. The new pay scale includes an equity adjustment and a cost of living increase of 1%. There is a \$0.0140 increase in the tax rate which represents a \$563,279 increase in property taxes. The total budget as presented is \$32,999,698. Mr. Blundell also recognized and thanked Tracey Bergstrom, our Director of Finance, for her hard work on the budget. Mr. John Zacek thanked Mr. Keith Blundell and his team for their hard work. He was very appreciative on how the board was very well informed at the June and August budget workshops. Mr. Zacek stated that the Finance & Resources Committee had met and recommended that the 2016-2017 Operating Budget be approved as presented. All were in favor, the 2016-2017 Operating Budget was adopted as presented.

**3. CONSIDER Personnel Items: New Hire**

Dr. David Hinds presented. Faculty new hire – Mr. David Perez, Mechanical Technology (Industrial Maintenance) Instructor. Mr. Bland Proctor moved to accept the faculty new hire. Mrs. Catherine McHaney seconded. Motion carried unanimously.

**4. EXECUTIVE SESSION: Executive Session is called under authority of the Texas Open Meetings Act, and in accordance with the Texas Government Code, under Section 551.072, to deliberate the purchase, exchange, lease or value of real property.**

Mr. Guerra called the Trustees into Executive Session at 4:12 p.m. The session ended at 4:37 p.m. No action was taken.

There being no further business, the meeting adjourned at 4:38 p.m.

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Luis Guerra, Vice Chair

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V. Bland Proctor, Secretary