

**MINUTES of the WORKSHOP**  
of the BOARD OF TRUSTEES of VICTORIA COLLEGE  
**February 2, 2015**

- √ Ronald B. Walker    √ Catherine McHaney
- √ Luis A. Guerra      √ V. Bland Proctor
- √ John A. Villafranca
- √ Robby Burdge

STAFF

- √ Dr. Tom Butler
- √ Jennifer Yancey
- Debbie Rains

MEDIA

- Carolina Astrain      Victoria Advocate

**Guests:** Dr. Pat Vandervoort, Keith Blundell

The Victoria College Board of Trustees met Monday, February 2, 2015 at 8:00 a.m. at Texas Association of Community College’s Conference Room, located at 1304 San Antonio Street, Suite 201, Austin, Texas. Mr. Ron Walker, Chair, presided over the meeting.

**A. Call to Order:**

1. Mr. Ron Walker called the meeting to order at 8:19 a.m.
2. Dr. Tom Butler certified that the agenda had been properly posted per Texas statute.

**B. Citizen Communication:**

1. The Public was invited to address the board. No public comments were heard.

**C. Workshop Discussions:**

**1. DISCUSS VC Board of Trustees District 1 position vacancy.**

Members discussed the open position recently vacated by Dr. Josie Rivera. Trustees have the authority to appoint someone to fill the position and serve out the term. Several names were discussed. Mrs. McHaney, Mr. Villafranca and Mr. Burdge agreed to meet with potential nominees. Jennifer Yancey will coordinate meetings.

**2. DISCUSS RFPs for VC presidential search firm.**

Jennifer Yancey presented the five proposals submitted in response to the RFP for an executive search firm to guide the process of hiring a new president. She presented a matrix outlining the

proposed services, timeline and costs. Three of the firms have extensive experience in recruiting community college presidents. Jennifer will perform reference checks on the three and bring a recommendation to the board at a future meeting.

**3. DISCUSS Gonzales Maintenance Tax update.**

Keith Blundell provided an update on the conversations with Gonzales residents related to a potential maintenance tax. He reminded everyone that this process is designed to be led by the residents, not by the college. VC will continue to provide information to help them in making a decision whether or not to move forward. Several steps must be taken before this could be presented to the residents for a vote, including Texas Higher Education Coordinating Board approval of a branch campus designation and determination of an appropriate jurisdiction. The two jurisdictions allowed to assess the tax are the ISD and the County. Keith will continue to provide information to the residents as requested. The earliest time for any action will be May 2016.

**4. DISCUSS Tuition and Fees for 2015-2016.**

Dr. Butler discussed recent enrollment declines and the effect on the budget. He reminded the board that any changes to tuition or fees must be made at the March board meeting in order to accommodate VIP registration. He then presented a course by course analysis which noted expenses, credit hour tuition and fees and credit hour state appropriations per individual course – resulting in a “net per credit hour” calculation. Members discussed the wide variances, specifically between academic transfer courses and career and technical education courses, with CTE courses being substantially higher in most cases. Dr. Butler noted that some colleges have begun implementing a tuition differential for those courses and programs which are more expensive to deliver. Members reviewed several structures from other community colleges. Some colleges noted adding a fee per course, while others use a model of assessing a program or semester fee. Dr. Butler shared his thoughts on which courses should have this assessment, should the board approve a new model. Those courses would include most allied health programs, industrial programs and public service programs. Additional information will be presented to the board via a Finance Committee meeting prior to the next board meeting.

**5. DISCUSS Crestwood property and response from potential realtors.** Jennifer Yancey shared results of the Request for Quotes from realtors related to the potential sale of the Crestwood Property. She reminded members that we are considering relocating the Adult Education program to the main campus. Upon opening of the Emerging Technology Complex and the relocation of CE staff, the first floor of the Continuing Education Center will become available. Administration feels it would be of great benefit to have the Adult Education program on campus, encouraging easy transition from ABE into credit and non-credit programs.

One bid was received from the request. Mr. Lee Swearingen submitted a quote, qualifications and estimated sales information for consideration. This recommendation will be brought to the board for consideration at the next meeting.

**6. DISCUSS February special board meeting data.** Dr. Butler noted that several items need to be brought before the board for consideration. The items are time sensitive so he is requesting a special meeting later in February. Members reviewed calendars and determined Monday, February 23<sup>rd</sup> as a meeting date. We will hold a Finance Committee meeting at 3:00 pm and a board meeting beginning at 4:00. Agendas and related materials will be sent to the board before

the meeting.

There being no further business, the meeting adjourned at 11:00 a.m. Members attending the CCATT/TACC Legislative Conference went back to the Omni for the luncheon and meetings.

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Ron Walker, Chair

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V. Bland Proctor, Secretary