

**MINUTES of the SPECIAL MEETING**  
of the BOARD OF TRUSTEES of VICTORIA COLLEGE  
**February 15, 2016**

√ Ronald B. Walker	√ V. Bland Proctor
√ Luis A. Guerra	X John A. Villafranca
√ Catherine McHaney	√ Michelle Yates
	√ John Zacek

STAFF

√ Dr. David Hinds	√ Jennifer Yancey
√ Mary Ann Rodriguez	

MEDIA

√ Carolina Astrain,  
Victoria Advocate

**Guests:** Dr. Larry Garrett, Dr. Ed Byerly, Dr. Betsy Crane, Dr. Pat Vandervoort, Dr. Florinda Correa, Keith Blundell, Tracey Bergstrom, Terri Kurtz, Dr. Bill Coons, Jerry Hamilton, Babette Lowe, Lydia Huber, Darin Kazmir, Amy Mundy, and Dr. Steve Johnson (TACC).

The Victoria College Board of Trustees met Monday, February 15, 2016 at 4:00 p.m. in the Corporate Training Room, Academic Building, Room 101. Mr. Ron Walker, Chair, presided over the meeting.

**A. Call to Order:**

1. Mr. Ron Walker called the meeting to order at 4:03 p.m. and announced that a quorum of board members was present
2. Dr. David Hinds certified that the agenda had been properly posted per Texas statute.

**B. Citizen Communication:**

1. The Public was invited to address the board. No public comments were heard during this time.

**C. Consider Board of Trustees Committee Reports:**

1. Finance & Resources – 1.11.16

**D. Items for Consideration:**

**1. CONSIDER minutes of the January 11, 2016 Regular Board Meeting**

Ms. Catherine McHaney moved to accept minutes as presented, Michelle Yates seconded the motion. Motion carried unanimously.

**2. DISCUSS Legislative update, Mr. Steve Johnson, TACC Vice President of Public Affairs**

Mr. Steve Johnson provided information on the 84<sup>th</sup> Legislative session and shared some areas to watch going into the 85<sup>th</sup>. Members were reminded of the recently modified funding structure for community colleges and given a comparison of instructional funding bills as introduced in the

House and Senate and the final budget outcomes, noting a 1.4% decrease in funding. Mr. Johnson also discussed the Comptroller's revenue estimates, state of the economy, public school financing ruling and other budget constraints. Additionally, Mr. Johnson discussed new laws/procedures related to campus carry, roll back elections, undocumented student tuition, baccalaureate expansion, dual credit and Hazelwood legacy benefits. Board members thanked Mr. Johnson for coming from Austin and for his work with TACC on behalf of all community colleges.

**3. EXECUTIVE SESSION: Executive Session is called under authority of the Texas Open Meetings Act, and in accordance with the Texas Government Code, under Section 551.072 to deliberate the purchase, exchange, lease or value of real property.**

Ron Walker called the Trustees and Vice-Presidents into Executive Session at 4:28 p.m. The session ended at 4:53 p.m. and the board was called back into Open Session.

**4. CONSIDER property request from UHV.**

Mr. Ron Walker stated that no action or further discussion was required at this time.

**5. CONSIDER November and December 2015 Financial Statements**

Mr. Keith Blundell presented financial statements for November 30 and December 31, 2015. Because the statements are cumulative, he began discussion with the December statements.

Mr. Blundell discussed the Statement of Net Assets as compared to the same time last year, noting most items are comparable. Two areas of note were the Due from Construction Fund and Construction in Progress. There are a few outstanding items in the construction of the Emerging Technology Complex that should be completed soon. Another variance is related to employee pension. As noted in previous meetings, there are three new line items on the financials: Deferred Outflows Related to Pension; Net Pension Liability; and Deferred Inflows Related to Pensions. These are a result of GASB 68, representing the State's liability for employee pensions, and are for reporting purposes only.

Mr. Blundell then reviewed the Statement of Revenue, Expenses and Net Assets for each of the funds (Unrestricted General, Federal Restricted, State Restricted, Local Restricted, Auxiliary, and Debt Service), Budget Adjustments and the Gonzales and ETC Construction Funds. He compared current year actual to 2014 actual and explained any differences. No substantial items were noted. Variances in revenue are basically timing. December is 33.3% of the fiscal year, and expenses reflect 34.2% of budget.

Mr. Luis Guerra moved to accept the financial statements as presented, Mr. John Zacek seconded the motion. Motion carried unanimously.

**6. CONSIDER Revised Faculty Credential Handbook**

Dr. Pat Vandervoort presented. She stated that it had been four years since the handbook had been updated. Changes were made in the following Divisions as such:

Academic Foundations Division, Arts, Humanities, and Social Sciences Division, Career & Technical Professions Division, and Science, Math and PE Division – Deletion of courses no longer being offered, addition of new courses being offered, and updates to existing courses, some due to degree plan changes. Mrs. Catherine McHaney moved to accept revised Faculty Credential Handbook as presented, Mr. Bland Proctor seconded the motion. Motion carried unanimously.

**7. CONSIDER Multidisciplinary Degree Program**

Dr. Pat Vandervoort presented. She stated that Senate Bill 1189, passed by the 84th Legislature, requires the governing board of each public junior college to establish a multidisciplinary studies associate degree program. There is no requirement that the college create a new degree. The college must meet the requirement of the student to successfully complete the college's core

curriculum, meet with an academic advisor prior to start of semester or term immediately following that term the student successfully completes the cumulative total of 30 or more semester credit hours and in consultation with an academic advisor, complete the degree plan that accounts for all remaining credit hours to complete the degree program to transfer to a field of study or major at a university of the student's choice. Dr. Vandervoort proposed that VC designate its Associate of Science and Associate of Arts degrees as their Multidisciplinary Studies degree. Mr. Bland Proctor moved to accept the Multidisciplinary Studies degrees as proposed, Mrs. Catherine McHaney seconded the motion. Motion carried unanimously.

**8. CONSIDER Personnel Items:**

**a. Faculty resignations/retirements/new hires**

Dr. Hinds presented. Mrs. Konnie Prince, ADN Instructor will be retiring effective December 31, 2016. Mr. Charles "Perry" Thomason has been offered and has accepted the position of Instrumentation & Electronics Instructor and Mr. James Martinez has been offered and accepted the position of Law Enforcement Academy Director/Criminal Justice Curriculum Coordinator/Public Serve Department Chair. Mrs. Catherine McHaney moved to accept the faculty resignation and faculty new hires as presented, Mr. Luis Guerra seconded the motion. Motion carried unanimously.

**E. Vice President's Report:**

**F. President's Report:**

- a. Campus Projects
- b. Advancement Report
- c. Campus Events and Dates

There being no further business, the meeting adjourned at 5:16 p.m.

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Ron Walker, Chair

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V. Bland Proctor, Secretary