

MINUTES of the REGULAR MEETING
of the BOARD OF TRUSTEES of VICTORIA COLLEGE
May 6, 2019

√ V. Bland Proctor	√ Dr. Daniel Cano
√ Luis A. Guerra	√ Catherine McHaney
√ John Zacek	√ Dr. Josie Rivera
	Ron Walker

STAFF

√ Dr. David Hinds	√ Jennifer Yancey
√ Mary Ann Rodriguez	

MEDIA

Amber Aldaco

Guests: Dr. Edrel Stoneham, Keith Blundell, Marty Deckhard, Terri Kurtz, Lydia Huber, Dr. Betsy Crane, Jerry Hamilton, Babette Lowe, Cindy Buchholz, Darin Kazmir, Amy Mundy, Jacob Flores, and Darla Strother.

The Victoria College Board of Trustees met Monday, May 6, 2019 at 4:00 p.m. in the Corporate Training Room - 101 of the Academic Building.

A. Call to Order:

1. Mr. V. Bland Proctor called the meeting to order at 4:01 p.m. and announced that a quorum of board members was present
2. Dr. David Hinds certified that the agenda had been properly posted per Texas statute.

B. Citizen Communication:

1. The Public was invited to address the board. No public comments at this time.

C. Consider Board of Trustees Committee Reports:

Student Success & Programs Committee Meeting – 03.28.19

Dr. Josie Rivera, Committee Chair, thanked VC Administration for being great leaders and their continued commitment and dedication to serving all students. She shared that the committee met on March 28, 2019. Matt Wiley reviewed the Student Success Indicator Dashboard, discussed all the information that was available to them via website and further discussed future student success initiatives. The committee agreed to meet annually to review progress on the measures and could meet sooner as needed as well.

D. Items for Consideration:

1. **CONSIDER Minutes of the Open Finance & Resources Committee Meeting held on March 18, 2019.** Mr. John Zacek moved to accept the minutes as presented. Mrs. Catherine McHaney seconded the motion. Motion carried unanimously.

2. **CONSIDER Minutes of the Regular Board Meeting held on March 18, 2019**
Mrs. Catherine McHaney moved to accept the minutes as presented. Dr. Josie Rivera seconded the motion. Motion carried unanimously.

3. **CONSIDER Minutes of the Open Personnel & Policy Committee Meeting held on April 23, 2019**
ONE CORRECTION to minutes presented: Mr. John Zacek was not in attendance at this meeting as stated in minutes. Correction noted and approved. Mr. Luis Guerra moved to accept the minutes with correction noted. Dr. Josie Rivera seconded the motion. Motion carried unanimously.

4. **CONSIDER 2019 February Financial Statements**

Mr. Keith Blundell presented the February 2019 Financial Statements. He discussed the Statement of Net Assets as compared to the same time last year, noting balances are comparable. He noted cash and investments are \$20.2 million, an increase of \$934,000 over 2018. Excess cash continues to be invested in TexPool. There are no long-term investments.

Mr. Blundell reminded members of the new reporting requirement for Optional Retirement Employment Benefits (OPEB for retirees) under GASB 75. This is similar to GASB 68 (implemented in 2106) which requires the college to report the State's liability for employee pensions in TRS on the financial statements. The combined effect on the total net position is a negative \$32.4 million, resulting in a total net position of \$21.8 million compared to \$48.4 million in 2018.

Mr. Blundell then reviewed the Statement of Revenue, Expenses and Net Assets for the unrestricted, federal/state/local, auxiliary and debt service funds, budget adjustments and the Gonzales and project funds. He compared current year actual to 2018 actual, noting most are comparable. State appropriations and ad valorem tax revenue are coming in as expected. Total revenues are 99% of February 2018. Total expenses are at 51.02%, which is in line with February being 50% of the budget year.

Mr. Luis Guerra moved to accept the February Financial Statements as presented. Mrs. Catherine McHaney seconded the motion. Motion carried unanimously.

5. **CONSIDER Independent Audit Proposals for FY 2018-2109**

Mr. Keith Blundell presented. He shared that in January 2019, the accounting firm of Pattillo, Brown & Hill, LLP in Brownsville, Texas changed to Cascos & Associates, PC. While there were no staff changes, the college administration recommended requesting new proposals for its audit services due to the change in ownership. The College had completed a thirteen year audit cycle with PBH and sent out requests for proposal to all

local audit firms and many regional audit firms. Two firms submitted complete proposals. Cascos & Associates, PC submitted its proposal with the lowest fee of \$32,900. That same price is extended for a five year period through 2023-2024. Both of the firms had experience auditing community colleges and had clean peer review reports. Cascos & Associates, PC has audited the South Texas Junior College, Coastal Bend Community College and Victoria College. Administration recommended the board accept Cascos & Associates, PC as its independent auditor for the fiscal year 2018-2019. The proposed fee will increase to \$32,900, which is an increase of \$7,300. Mrs. Catherine McHaney moved to accept the proposal as presented. Mr. Luis Guerra seconded the motion. Motion carried unanimously.

6. CONSIDER Professor Emeritus Nominations

Ms. Cindy Buchholz presented. She shared that two nominations were received; Dr. Marylynn Fletcher who retired this year after 37 years with Victoria College in the Music Department and Earline Grizzle, who taught at Victoria College for 32 years. Mrs. Catherine McHaney moved to accept the nominations as presented. Mr. Luis Guerra seconded the motion. Motion carried unanimously

7. CONSIDER Board Policies and Texas Association of School Board (TASB) Localization Project

Ms. Jennifer Yancey presented. She shared that the college is collaborating with the Texas Association of School Boards and its Policy Online services to redesign Victoria College's Policy Manual through a "localization" project. The seventy-two policies submitted with this agenda constitute Phase 2 of 3. The project is anticipated to be completed by June 2019. The drafts were recommended by the Texas Association of School Boards (TASB) as part of the contract with the college to refine its policies, develop a system for timely statutorily required updates and provide a transparent means of hosting both legally required policies and local, unique policies. The proposed policies were reviewed by the Personnel & Policy Committee during a publicly posted meeting 04-23-2019. Dr. Daniel Cano moved to accept the proposed policies as presented. Dr. Josie Rivera seconded the motion. Motion carried unanimously

8. CONSIDER Changes to Victoria College Law Enforcement Academy Application and Cadet Regulation Handbook

Dr. Betsey Crane presented. She shared that The Victoria College Law Enforcement Academy Advisory Board recommends the following changes to the Victoria College Law Enforcement Academy application and Cadet Regulation Handbook. Beginning with the Fall 2019 Law Enforcement Academy, students will be required to acknowledge the following new eligibility requirements:

- I understand that in order to receive credit or a certificate for any course taught in the VC Basic Peace Officer Course I must successfully complete the entire academy and graduate.
- I understand that if I am arrested by any law enforcement agency for any violation of law while a member of the academy I will be immediately dismissed from the program and not allowed to graduate.

Dr. Josie Rivera moved to accept the proposed changes as presented. Dr. Daniel Cano and Mr. John Zacek seconded the motion. Motion carried unanimously

9. CONSIDER purchase of Sanitary Sewer Line Replacement Project

Mr. Keith Blundell presented the recommendation for award to J & R Contracting Services, Inc. The project includes repair, installation and replacement of the sanitary sewer line located in front of the Fine Arts Building and in the area of the Library, Museum of the Coastal Bend and the Academic Buildings.

Dr. Daniel Cano moved to accept the recommended bid award as presented. Mr. Luis Guerra seconded the motion. Motion carried unanimously

10. EXECUTIVE SESSION: The Executive Session was called under authority of the Texas Open Meetings Act, in accordance with Texas Government Code, Section 551.073, deliberation regarding prospective gifts and Section 551.087, deliberation regarding economic development negotiations.

Mr. Bland Proctor called the meeting into executive session at 4:29 PM. He called Dr. David Hinds and Ms. Jennifer Yancey to join them for the meeting. The meeting resumed its Open Meeting status at 5:02 PM.

INFORMATIONAL ITEMS:

1. Spring 2019 Ceremony Reminders. *Ms. Jennifer Yancey reminded the board of the upcoming ceremonies.*
2. Faculty/Administration New Hires – *Ms. Cindy Buchholz shared that Mr. Jason Pitruzzello had been hired as an English Instructor for the 2019-20 academic year and Mr. Matt Wiley had been hired as the new Director of IERA.*

There being no further business, the meeting adjourned at 5:04 p.m.

V. Bland Proctor, Chair

John Zacek, Secretary